

**STANWIX RURAL  
PARISH COUNCIL**

**MINUTES OF MEETINGS**

**May 2005**

**to**

**April 2006**

**STANWIX RURAL PARISH COUNCIL**

**MINUTES OF PROCEEDINGS at the Parish council Meeting held on Wednesday 11<sup>th</sup> May 2005 at Crosby-on-Eden Parish Hall**

**PRESENT** Cllr. C Nicholson (in the chair)

**Councillors:** Ms W Aldred, Mr S Alecock, Mrs S Aglionby, Mr G Cawley, Mr M Clarke, Mr W Clark, Mr P Gascoigne, Mr A Gosling, Mr A Lightfoot, Mrs M Naylor, Mr A Welsh

**Public:** WPC Debbie Hall

**1 ELECTION OF CHAIRMAN** There being no other nominations Mr C Nicholson was proposed by Ms W Aldred, seconded by Mr G Cawley and was unanimously re-elected. Mr Nicholson was duly thanked for his service to the council over the past year.

**2 DECLARATION OF ACCEPTANCE OF OFFICE** – Mr C Nicholson duly signed this declaration.

**3 APOLOGIES** were received from Cllr. W Wannop, Cllr. N Woodmass, Cllr. J Mallinson, Cllr. M Bowman

**4 ELECTION OF VICE-CHAIRMAN** On a proposal from Mr C Nicholson, seconded by Mr W Clark, Ms W Aldred was unanimously elected as Vice-Chairman there being no other nominations. Ms Aldred was thanked by the Chairman and Council for her ongoing service.

**5 DECLARATION OF ACCEPTANCE OF OFFICE** – Ms W Aldred duly signed this declaration.

**6 MINUTES** - Resolved to authorise the chairman to sign the Minutes of the meeting held on 13<sup>th</sup> April, 2005 (previously circulated) as a true record.

**7 DECLARATIONS OF INTEREST** - No declarations were made

**8 PUBLIC PARTICIPATION** - No public participation.

**9 PLANNING**

**a) Reports**

i) 05/0053 - Erection of building for livestock housing – Walby Hall, Crosby-on-Eden

- Permission Granted

ii) 05/0054 – Erection of building for livestock housing – Walby Hall, Crosby-on-Eden

- Permission Granted

iii) 05/0194 – Two storey extension to provide porch, garage and kitchen with en-suite bedroom above – 36 Jackson Road, Houghton, Carlisle

- Permission Granted

iv) 05/0096 – Rear extension to provide 2 bedrooms (one en-suite) and utility – Carvina, Tarraby, Carlisle

- Permission Granted

**b) Applications**

i) 05/0280 – Change of use from restaurant to childrens nursery and use of kitchen for outside catering – Meat & Two Veg (Laughingstock), Crosby-on-Eden, Carlisle

-Comments – No objections

ii) 05/0344 - Retrospective Rear kitchen extension (LBC) – The Chestnuts, 1 Houghton Road North, Houghton, Carlisle

- Comments – No objections

iii) 05/0344 – Amended description - Retention of works already carried out to form rear kitchen extension (LBC) – The Chestnuts, Houghton, Carlisle

- Comments – No objections

iv) 05/0329 – Extension to provide dining room, hall and en-suite bedroom – 61 Tribune Drive, Houghton, Carlisle

- Comments – No objections

v) 05/0386 – Two storey extension to provide kitchen and bedroom – 1 Wellfield Cottages, Linstock, Carlisle

- Comments – No objections

*Dave*

vi) 05/0366 – **Erection of conservatory – Stable Cottage, Crosby-on-Eden, Carlisle**

- **Comments – No objections**

**10 CARLISLE CITY COUNCIL –**

i) **Parish Council Elected Members Allowances –**

**Resolved** -Council unanimously resolved to waive their entitlements to allowances. This decision to be reviewed after one year

ii) **Parish Council and Village Hall Capital Grants 2005/2006 –** Noted confirmation received.

**11 CUMBRIA COUNTY COUNCIL –**

i) **Carlisle Northern Development Route** - Chairman reported not aware of any relevant street furniture owned by parish council. Council concurred.

**12 A689 HOUGHTON – JUNCTION IMPROVEMENT -**

- **Resolved:** To ask council Highways Officers if they have consulted residents? Have they considered traffic turning right out of Scaleby Road end?

**13 EMERGENCY PLANS FOR VILLAGE HALLS –** Cllr Aldred reported 3 public meetings have been arranged in order to encourage public involvement and feedback for these plans.

**14 STANDARDS BOARD – Code for the future: Consultation –** Chairman reported a draft response had been formulated. Cllr. Aldred agreed to proof the responses and suggest possible amendments.

**15 ENVIRONMENT AGENCY –** Noted flood defence plans meeting will be held towards the end of July.

**16 CUMBRIA POLICE AUTHORITY –** Carlisle Area Community Liaison Forum – Cllr Aldred reported an interesting meeting.

**17 CALC – General Meeting –** No one to attend. Emergency plans public meeting to be held on same evening.

- **Resolved:** Councillor's apologies to be sent with reason for their non-attendance.

**18 FRIENDS OF THE LAKE DISTRICT –** Rural Road Character Research – **Resolved** to defer discussion to next meeting.

**19 DEFRA –** Noted Countryside Agency no longer deal with Parish Plan grants. DEFRA notified of new contacts.

**20 CARLISLE AND DISTRICT NEIGHBOURHOOD WATCH –** Cllr. Aldred reported an interesting meeting.

- **Resolved :** To arrange an open surgery for Vallum Ward in the near future.

**21 PARISH PLAN –** Cllr Nicholson reported that Cllr. Cawley and Cllr. Gosling are prepared to undertake this work. Clerk confirmed that the deadline for this has now been moved from June to end of October.

**22 HOUGHTON –**

a) **Traffic calmed area –** Mr R Lewis to report at June meeting.

b) **Co-op Square –** Waiting further report from Mr M Carigiet re Wayleave from BT. Clerk to progress.

c) **Bus nuisance –** Chairman reported no further developments. To report at next meeting.

d) **Tribune Drive play area –** Cllr. Naylor to reported play area was looking a little 'old and sad'. Some attention is needed (repair and renovation).

- **Resolved:** Clerk to write to City Council with PC's concerns.

e) **Village Hall Management Committee –** Noted resignation of Chair. Management Committee now reduced to a few long serving 'rearguard'. Chairman proposed a public meeting to discuss future of village hall and the recruitment of new committee members. This was seconded by Cllr Aldred.

**Resolved –** To agree Chairman's proposal.

**23 LINSTOCK –**

a) **Road markings at The Nurseries –** Clerk to report to highways hotline.

## 24 FOOTPATH/CYCLE PATHS –

- a) **Hadrians Camp** – Chairman reported 'permissive footpath notice' has been approved by Land Owner and City Council Footpath Officer. Chairman to pursue potential costing of surfacing this path and consult with Land Owner.
- b) **Footpath Walking** – Chairman proposed Cllr. Welsh to walk the paths as he was currently undertaking a study for 'Lost Ways' organisation and report to back to council, this was seconded by Cllr. Aglionby.

**Resolved** - To agree Chairman's Proposal

Letter from resident received regarding missing stile at Greenfield farm, Houghton. Clerk to report to City Council.

**25 HADRIANS WALL TRAIL** – Trail signs to be moved.

- **Resolved:** Clerk to contact footpaths officer at City Council.

**26 GREYMOORHILL LAY-BY AT JUNCTION 44/A689** – Litter/ Wagon parking – Clerk and chairman reported no further developments.

**27 LOG CUTTING – The Knells** - Cllr. Gascoigne reported enforcement was ready to go to magistrates. Mr Tickner advised that revised plans had been submitted. Cllr. Gascoigne to report at next meeting.

**28 PIRELLI RALLY** – Chairman reported no further developments.

## 29 ACCIDENTS

a) **A689** – Crosby by pass - car ran off road into ditch, 3 cars involved.

- St Johns Bridge - car ran into the back of another turning right into Houghton off the A689.

**30 THE OLD LONNING, Whiteclosegate** – Resident reported "No Horses" sign being ignored.

- **Resolved:** Chairman/Vice-Chairman to further research the possibility of this path being formerly adopted as a definitive right of way.

## 31 FINANCE -

a) Resolved to authorise the payments listed on the attached schedule.

b) HSBC Balances – Statement not received

c) Carlisle City Council – Noted remittance of precept £33,708.00

**32 DATE OF NEXT MEETING - Wednesday, 8 June, 2005 at Crosby Parish Hall.**

## 33 CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA

### 1 PLANNING

#### a) Reports

i) **05/0285** – Extension to provide garage, car port, utility and breakfast room and garden arbour – 6 Centurions Walk, Carlisle

- Permission Granted

### 2 CARLISLE CITY COUNCIL –

a) Tree Preservation Order – Noted confirmation of TPO Avalon, Rickerby, Carlisle

### 3 CUMBRIA COUNTY COUNCIL –

a) **Town and Country Planning(Local Development) Regulations 2004.** Cumbria Minerals and Waste Development Framework Regulation 25 consultation on the preparation of the Statement of Community Involvement. Chairman reported that council have been advised to comment on the pre-submission draft that will be available in a few weeks time.

b) **Cllr. John Mallinson Discretionary funding** – Noted application form received for funding for emergency kits. Clerk to complete.

### 4 NEIGHBOURHOOD FORUM – Noted:

a) Community Day – at Crosby Village Hall - 12.05.05 3pm – 5pm for people to discuss the January floods.

b) Information & Consultation Forum – at Crosby Village Hall - 19.05.05 – 7pm –9pm. Feedback from the community day and presentation from the Emergency Planning Team.

**5 COMMUNITY FUTURES – Parish Plan** – Noted extension granted for Parish plan completion to end of October 2005.

*W. Owen*







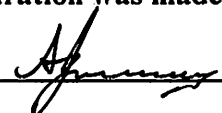
DECLARATION OF ACCEPTANCE OF OFFICE

I, CLAIR NICHOLSON, having been elected to the office of Chairman of Stanwix Rural Parish Council declare that I take that office upon myself, and will duly and faithfully fulfil the duties of it according to the best of my judgment and ability.

I undertake to be guided by the National Code of Local Government Conduct in the performance of my functions in that office.

Date 11/11/2005 (Signed) 

This declaration was made and signed before me

(Signed)  11-5-05.

Member/Proper Officer of the Council of the parish of Stanwix Rural


This declaration, or a form to the like effect, must be used whenever a person is elected to a town, parish or community council or is co-opted to a casual vacancy where there has been no bye-election or is elected town mayor or chairman



DECLARATION OF ACCEPTANCE OF OFFICE

I, WENDY ANDREWS, having been elected to the office of Vice-Chairman of Stanwix Rural Parish Council declare that I take that office upon myself, and will duly and faithfully fulfil the duties of it according to the best of my judgment and ability.

I undertake to be guided by the National Code of Local Government Conduct in the performance of my functions in that office.

Date 11 May 2005 (Signed) 

This declaration was made and signed before me

(Signed)  11.5.05

Member/Proper Officer of the Council of the parish of Stanwix Rural

This declaration, or a form to the like effect, must be used whenever a person is elected to a town, parish or community council or is co-opted to a casual vacancy where there has been no bye-election or is elected town mayor or chairman

**STANWIX RURAL PARISH COUNCIL**

**MINUTES OF PROCEEDINGS at the Parish Council Meeting held on Wednesday 8<sup>th</sup> June 2005 at Crosby-on-Eden Parish Hall**

**PRESENT** Cllr. W Aldred (in the chair)

**Parish Councillors:** Mrs M Naylor, Mr A Gosling, Mr W Wannop, Mr S Alecock, Mr N Woodmass, Mr W Clark, Mr M Clarke, Mr G Cawley, Mr A Welsh, Mrs L Kielty, Mr A Lightfoot

**City Councillor:** Mrs M Bowman

**1 APOLOGIES** were received from Cllr. Gascoigne, Cllr. Aglionby, Cllr. Nicholson, Cllr J Mallinson (county) and Cllr. E Firth (city)

**2. MINUTES** – Resolved to authorise the chairman to sign the Minutes of the meeting held on 11th May 2005 (Previously circulated) as a true record.

**3. DECLARATIONS OF INTEREST** - Cllr. Wannop declared an interest in item 5bii) Application to form an extension to golf course, Eden Golf Club and item 5biv) amendments to previously approved application at Houghton Hall. The chair asked if the item 5biv) could be deferred to the end of the meeting. Cllr's had no objections.

**4. PUBLIC PARTICIPATION** – No public present.

**5. PLANNING**

**a) Reports**

i) 05/0279 – Erection of domestic stables – Land adjacent to Moor Cottage, Crosby-on-Eden Carlisle  
- Permission Granted

ii) 05/0329 – Extension to provide dining room, hall and en-suite bedroom – 61 Tribune Drive, Houghton, Carlisle  
- Permission Granted

iii) 05/0280 – Change of use from restaurant to children's nursery and use of kitchen for outside catering – Meat & Two Veg (Laughingstock), Crosby-on-Eden, Carlisle  
- Permission Granted

**b) Applications**

i) 05/0446 – Change of use from agricultural field to allow use of field for storage of timber/woodchips and bagging of woodchips in association with the forestry business (revised proposal) – Land at field 0434, The Knells, Houghton, Carlisle  
- Comments had been lodged by the Chairman prior to the meeting confirming the council's existing objection as the application had differed only slightly from the previous application back in 2003. Cllrs confirmed action taken by the Chair and Vice-chair. The application has since been refused and enforcement action has now been put in place.

ii) 05/0434 – Operations to form an extension to the existing golf course to provide 4 holes – Land adjacent Eden Golf Club, Newby Grange, Carlisle  
- Comments – No objections

iii) 05/0474 – Alterations to existing window to be made into French doors (LBC) – 3 Rickerby House, Rickerby, Carlisle  
- Comments – No objections

iv) 05/0477 – Change of use to retail (garden centre) and leisure (visitor attraction) and erection of associated buildings, car park, alteration to access, installation of sewage treatment plant, foot/cycle path and landscaping. (Amendments to previous approved application) – Houghton Hall, Houghton, Carlisle

– Resolved: Cllr. Cawley Proposed and Cllr. Woodmass seconded:

- a) Object to the pedestrian access via footbridge over Brunstock Beck via Brunstock Lane due to risk of cars parking there and then walking to the garden centre. Therefore congesting this area and causing problems for the residents in the area.
- b) Object to the fact that on the original application public access was to be enhanced by public transport and a footpath/cycleway along the A689. This now seems to not be on their proposals, which will force access by foot down Brunstock Lane.

v) 05/0503 – Erection and display of directional signage (retrospective application) - Land opposite St Johns Church/M6 Northbound, Houghton, Carlisle

- Comments: Cllr's advised that the sign was not aesthetically pleasing; it was far too large and is not a good representation for our City.

#### 6 CUMBRIA COUNTY COUNCIL –

i) Planning & Compulsory Purchase Act 2004 Cumbria Minerals & Waste Development Framework Regulation -26 Pre-Submission draft Statement of Community Involvement – Responses by 01.07.05.

Resolved: Cllr Gosling to read and comment.

ii) Bus Stop Improvement Works – Council to consider.

Resolved: To request

- a) Hard standing at the top of Tribune Drive for bus stop coming into Houghton Village.
- b) Possibility of Light at bus stop Linstock Road end
- c) Hard standing at Linstock Road end for school children standing.
- d) Information on the bus shelters.

ii) A689 Houghton – Junction Improvement – Clerk reported no consultation with the community, as this is an outline design.

Resolved: To wait for the official consultation to make further comments.

7 NEIGHBOURHOOD FORUM – Cllr. Aldred reported various agencies and city and county council were in attendance. Lesson's had been learnt and report would be published in the near future.

8 CARLISLE ENVIRONMENT FORUM – Cllr. M Clarke reported climatic change being the main cause for erratic weather.

9 CARLISLE PARISH COUNCIL ASSOCIATION – Noted joint meeting Cllr. Aldred and Clerk will attend.

10 STANDARDS BOARD – Code for the future: Consultation –

- Resolved: To accept comments drafted by Chairman/Vice.

11 THE OLD LONNING, Whiteclosegate – Cllr. Aldred reported that the City Council is willing to have a look at ways of stopping horses using the path.

- Resolved: To authorise the Chairman to pursue this line of enquiry with City Council.

12 EMERGENCY PLANS FOR VILLAGE HALLS – Noted 3 public meetings have been arranged in order to attain public support and feedback for these plans.

Dates: Linstock WI Hall	13.06.05
Houghton Village Hall	22.06.05
Crosby Parish Hall	07.07.05

#### 13 HOUGHTON –

a) Co-op Square – Waiting further report from Mr M Carigiet re Wayleave from BT. Clerk to progress.

b) **Village Hall Management Committee – Public Meeting – Resolved:** To arrange meeting for mid July. Chair/Vice Chair/Clerk and Cllr. Gosling to organise posters. Clerk to send letter to all user groups.

c) **Bus stop at village hall (double yellow lines) –**

- **Resolved:** To look at the whole of the traffic calmed area and make suggestions to Mr Lewis next month.

d) **Houghton Play area –** Clerk reported that City Council inspected the area once a week and this area was not due for refurbishment until 2011. Renovation to the climbing frame, which is in a bad state of repair, although not dangerous, would possibly be September/October 2005.

e) **Traffic Calmed Area –**

- **Resolved:** To ask Mr Lewis at the next meeting the possibility of removing the existing traffic calmed system and replacing this with a 20 MPH throughout the village along with other traffic calming measures.

**14 HADRIAN' WALL CONSULTATION –** Noted Cllr's Nicholson and Cllr. Cawley commented as closing date for consultation was 8.06.05.

- **Resolved:** the council accepted Comments made.

**15 FRIENDS OF THE LAKE DISTRICT –** Rural Road Character Research.

**Resolved:** Cllr's Gosling and Nicholson to read and report for discussion at next meeting.

**16 ACCIDENTS –** Noted.

a) **B6264 – 21.05.05** at Whiteclosegate filling station.

**B6264 – 25.05.05** between Whiteclosegate filling station and Hadrian's Gardens.

b) **B6264 - 40MPH limit –** between Esso filling station and motorway bridge on the B6264.

- **Resolved:** Cllr's not to pursue this suggestion.

**17 PERSONNEL –**

a) **Resolved:** To approve the official appointment of RFO and Clerk following the conclusion of a 6 month probationary period.

b) **Resolved:** To agree salary scale. NJC Local Council Scale 1, Spinal Column Points 15 – 21

**18 FINANCE -**

a) **Resolved:** To authorise the payments listed.

b) **Resolved:** To approve the accounts prepared by the RFO year ended 31 March 2005 (copy circulated)

c) **Resolved:** To approve the Annual Return - Statement of Accounts (copy circulated), and to authorise Chair to sign the Annual Return.

d) **Resolved:** To receive and approve Internal Auditors report (copy circulated).

e) **HSBC Balances –** Cheque account : £1165.36 less unrepresented cheques No. 795 £100.00 and 831 £18.00  
Money Manager account : £58411.92

**Total Balance as at 31.05.05 £ 59459.28**

**19 DATE OF NEXT MEETING - Wednesday, 13 July, 2005 at Crosby Parish Hall.**

**20 CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA**

**1 PLANNING**

a) **Reports**

i) **05/0344 –** Retention of works already carried out to form rear kitchen extension (LBC) – The Chestnuts, Houghton, Carlisle

- **Permission Granted**

**b) APPLICATIONS**

i) **05/0518 –** Proposed garage extension and external alterations – 106 Houghton Road, Houghton, Carlisle  
- **Comments –** No objections

ii) **05/0366 –** Amended plans- Erection of conservatory – Stable Cottage, Crosby-on Eden, Carlisle

- **Comments -** No objections

iii) **05/0552 –** Single story extension to provide utility room – Garden Cottage, High Crosby, Carlisle

- **Comments –** No objections

**2 CUMBRIA COUNTY COUNCIL** – Noted confirmation received re financial assistance from Cllr. J Mallinson £1000.00.

**3 WETHERAL & STANWIX RURAL NEIGHBOURHOOD FORUM** – Noted meeting 16.06.05 at Corby Hill Methodist Chapel.

**DOCUMENTS RECEIVED FOR INFORMATION**

**CARLISLE CITY COUNCIL**

**Agenda's:** Executive - 13.06.05

Standards committee – 13.06.05

Community/Overview – 09.06.05

**Rural Voice** – Newsletter (copy circulated)

**21 OTHER MATTERS TO BE REFERRED TO NEXT MEETING**

a) **Houghton Village Green** – Complaints from residents of contractor leaving grass after cutting.

b) **Waste bin outside Guitar Cabin** – Missing.

c) **Crosshill Road** – Speeding down this road.

**22 DOCUMENTS RECEIVED FOR INFORMATION**

**CARLISLE CITY COUNCIL**

**Agenda's:** Executive (special) - 25.05.05

Licensing Committee - 1.06.05

Regulatory Panel - 1.06.05

Development Control - 03.06.05

Infrastructure/ Overview/Scrutiny Panel - 08.06.05

Corporate Resources - 07.06.05

**Green Box Recycling Scheme** – Leaflet on its expansion

**Carlisle Educational Charity** – Grants for students

**Legal and Democratic Services** - Forward plan of key decisions of the Executive

– To note Annual Council Meeting 23.05.05.

**CUMBRIA COUNTY COUNCIL –**

**Parish Profiles** – Parish information from the 2001 census (copy circulated).

**CARLISLE FARMERS MARKET POSTERS** – 03.06.05

**CALC** – AGM Agenda and constitution

**COMMUNITY FUTURES** – Correspondence details

**EAST CUMBRIA COUNTRYSIDE PROJECT** – Contact details for public footpaths and bridleways.

**HIGHWAYS AGENCY** – Traffic information and roadwork's leaflet

**STANWIX RURAL PARISH COUNCIL**

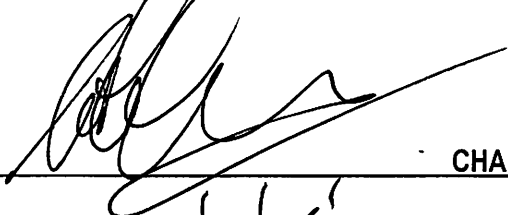
**SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING HELD ON 8<sup>TH</sup> JUNE 2005**

Clerks Salary (64 Hours) .....	£407.02
Clerks Expenses: Room Rent £26.68 )	
Postage £5.29 )	
Mileage ( 39 miles) @ .50p per mile £19.50 )	
Stationery (recording tapes £1.97) )	
(floppy discs £4.99) ).....	£58.43
Inland Revenue – Tax £71.90 NI £18.96.....	£90.86
S Nicholson - Grass cutting for April and May (£314.28 each).....	£628.56
Internal Auditor's Invoice - £200.00 + Mileage £54.40.....	£254.40

**SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING HELD ON 8<sup>TH</sup> JUNE 2005**

Andy Best ( repairs to emergency lighting and electrical testing £678.00+ VAT £118.65).....	£796.65
Thurnams (stationery £5.13 + VAT 0.90 = £6.03)	
(Meterclick £13.16 + VAT £2.30 = £15.46)	
(Guillotine £23.49 + VAT £4.11 = £27.60).....	£49.09

**TOTAL £2285.01**

**SIGNED**  **CHAIRMAN** **COUNCILLOR**

03/7/05

**STANWIX RURAL PARISH COUNCIL****MINUTES OF PROCEEDINGS at the Parish Council Meeting held on Wednesday 13<sup>th</sup> July 2005 at Crosby-on-Eden Parish Hall**

**PRESENT:** Cllr.C Nicholson (in the chair)

**Parish Councillors:** Ms W Aldred, Mr S Alecock, Mr G Cawley, Mr M Clarke, Mr W Clark, Mr P Gascoigne, Mr A Gosling, Mr A Lightfoot, Mr W Wannop, Mr A Welsh

**City Councillor:** Mr E Firth

1. **APOLOGIES** were received from Cllr's Mrs S Aglionby, Mrs M Naylor and Mrs M Bowman (city)
2. **MINUTES – Resolved** to authorise the chairman to sign the Minutes of the meeting held on 8<sup>th</sup> June 2005 (previously circulated) as a true record.

**3. DECLARATIONS OF INTEREST –**

Cllr. Nicholson declared a personal interest in item 6i)

Cllr. Nicholson declared a prejudicial interest in item 16i)

4. **PUBLIC PARTICIPATION** – Several members of the public were in attendance with regard planning application 05/0619 – free standing custody unit L/A Cumbria Police North Traffic Unit, Houghton. The main concerns were:

- Increased traffic through Houghton and on Brampton Road
- Control of prisoner release
- Inadequate public consultation/notification
- Decrease in house prices
- Would crime increase in the area
- Requested Parish Council to arrange public meeting

**5. PLANNING**

**a) Reports**

**i) 05/0446** – Change of use from agricultural field to allow use of field for storage of timber/woodchips and bagging of woodchips in association with forestry business (revised proposal) – Land at field 0434, The Knells, Houghton, Carlisle

- Permission Refused – Cllr. Gascoigne reported that court hearing had been adjourned because material had been moved from the site but may be re-scheduled.

**ii) 05/0386** – Two storey extension to provide kitchen and bedroom – 1 Wellfield Cottages, Linstock, Carlisle

- Grant Permission

**iii) 05/0366** – Erection of conservatory – Stable Cottage, Crosby-on-Eden, Carlisle

- Grant Permission

**b) Applications**

**i) 05/0555** – Two storey extension to provide garage with bedroom above – 138 Houghton Road, Houghton, Carlisle

- Comments – No objections

**ii) 05/0619** – Erection of free standing custody unit – L/A Cumbria Police North Traffic Unit, Houghton Road, Carlisle

- Comments – Cllr's share many of the concerns of the public.

- Resolved: Council to organise a public meeting at the earliest convenience.

**iii) 05/0477** – Amendments to previously approved application – Houghton Hall, Houghton, Carlisle

- Comments – No objections



**6 CUMBRIA COUNTY COUNCIL –****i) Crosby-on-Eden C of E School – Possibility of Nursery Provision –**

**Resolved:** 1 Write to County Council supporting scheme stating links with the new nursery provision at Laughinstock should be developed to provide wrap around care. Noting that council do have caveats with the increase of parking and traffic.

**Resolved:** 2 Letter to Highways requesting yellow zig-zag markings outside the school gates.

**ii) Planning & Compulsory Purchase Act 2004 Cumbria Minerals & Waste Development Framework Regulation – 26 Pre-Submission draft statement of Community Involvement –** Cllr Gosling reported that document was difficult to understand

**Resolved:** Write to County Council stating that document was not easy to understand and therefore cannot make comment.

**iii) Emergency Reception Centres –** Training course 13<sup>th</sup> September, Shap Wells. Cllr's Mr A Gosling and Mr G Cawley to attend.

**Resolved:** Council agreed to pay councillor's lunch expenses.

**7 ENVIRONMENT AGENCY – PUBLIC MEETING –** Arranged 22 August, Crosby-on Eden Hall, at 7.00pm.

**Resolved:** To ask the agency for an agenda and to leaflet all houses in the area.

**8 CALC – Quality Parish Status**

**Resolved:** Letter to Mr Moth to arrange meeting in approximately 6 months time.

**9 CARLISLE PARISH COUNCIL ASSOCIATION -** Cllr Aldred gave a comprehensive report.**10 FAUBER MAUNSELL – Rights of Way Planning in Cumbria –**

**Resolved:** Council authorised chairman to respond on behalf of the council.

**11 POLICE****i) Community Policing**

**Resolved:** Councillors W Aldred and M Clarke to raise council's concerns regarding community police availability re. community issues at the Police Authority Liaison Forum 14.07.05.

**Resolved:** Community Police Consultation Survey to be examined by Cllr. Aldred/Cllr. Clarke and completed on behalf of the council by Cllr Aldred.

**ii) Cumbria Police Authority Carlisle Area Liaison Forum – Meeting 14.07.05.**

**Resolved:** Cllr. W Aldred and Cllr. M Clarke to attend.

**12 ACCIDENTS –** Noted accident on A689 involving 2 cars on 21.06.05.**13 PARISH PLAN – Resolved:** Working group meeting arranged 25.08.05.**14 EMERGENCY PLANS FOR VILLAGE HALLS –** Cllr. Aldred confirmed 2 of the meetings were not well attended but remained productive.

**Resolved:** Authorise Cllr. Aldred to address the following -

- Article for the Houghton Echo
- Arrange meetings with residents who have volunteered to be part of the emergency groups
- Draft an emergency plan
- Explore possibility of bulk purchase of property flood barriers with the city council – Clerk to pursue

**15 GREENS MAINTENANCE –****a) Complaints from residents re contractor leaving grass cuttings –**

**Resolved:** Not to pursue with contractor but to consider asking for new tenders.

**b) Future tenders –**

**Resolved:** Invite tenders by the end of September via the Cumberland News.

**16 CROSBY-on-EDEN** (Having declared a prejudicial interest in item 16i., chairman handed over to Cllr Aldred and left the room)**i) Crosby-on-Eden School –** Request for donation to compile a book of the children's flood work (copy circulated).



**Resolved:** Cllr. Aldred proposed £100.00 seconded by Cllr. W Clark, unanimously agreed.

((Chariman was recalled to take the chair)

**ii) Nursery at Laughingstock** – Request from Mr & Mrs Sedgwick for a letter of support from the Parish Council to go with a grant they are applying for in order to set up this provision.

**Resolved:** Cllr. W Clark proposed we send a letter of support Cllr. W Aldred seconded, unanimously agreed.

#### 17 HOUGHTON –

**a) Co-op Square** – Waiting further report from Mr M Carigiet re Wayleave from BT - Nothing to report.

**b) Village Hall Management Committee – Public Meeting** – 20th July 2005, 7.30pm at Houghton Village Hall

**Resolved:** Houghton councillors to attend.

**c) Bus stop at village hall** - suggestion of yellow lines to stop parking.

**Resolved:** To defer to next meeting when hopefully Mr R Lewis will be in attendance.

**d) Traffic Calmed Area** – Mr R Lewis was not in attendance.

**Resolved:** To formally invite Mr R Lewis to the next meeting.

**e) Houghton Village Hall – Planning Proposal** –

**Resolved:** Authorised the application for planning permission for the triangle of ground in front of the hall and authorised payment of £132.50 for the application.

**f) Houghton Echo** –

**Resolved:** To leave as it is at the moment but to invite contributions, from the rest of the parish, in the next issue.

**18 NATIONAL GARDEN SCHEME** – enquiry from resident.

**Resolved:** suggest resident contacts the village hall committee re. the possibility of reactivating the garden club and suggest he advertises in the Houghton Echo interested parties.

**19 THE OLD LONNING, WHITECLOSEGATE** - Chairman reported Carlisle City Council had appeared to accept responsibility and put barriers in place.

**20 CROSSHILL ROAD** – Speeding of vehicles –

**Resolved:** No further action taken.

**Resolved:** To progress issues of boulders at Crosshill Road.

**21 FRIENDS OF THE LAKE DISTRICT** – Rural Road Character Research –

**Resolved:** To defer to next meeting.

**22 ACCIDENTS** – (Repeat of Minute 12)

**23 THE NEAR BOOT INN** – letter from landlord regarding possible bottle bank.

**Resolved:** To support landlord in his request for a bottle bank. Write to Carlisle City Council.

#### 24 FINANCE -

**a) Payments** –

**Resolved:** To authorise the payments listed with the addition of two items:

Thurnams (£33.38 + VAT .59p)	£3.97
Alison Irving (reimburse BT bill)	£74.78

**b) HSBC Balances** – as at 28<sup>th</sup> June 2005

Cheque A/C	£480.45	
Money Manager	£58053.41	
O/S chq's	795 - £100.00	831 - £18.00

**Resolved:** O/s Cheque 795 for £100.00 to be cancelled and clerk to write to the executors of Mr M Taylor and establish whom and where the cheque should be sent.

**c) Annual Parish Council Grants to Village Hall's** –

**Resolved:** To authorise allocation of funds as follows: -

Houghton Village Hall	£6000.00
Crosby-on-Eden Parish Hall	£6000.00
Linstock W I Hall	£1500.00

**d) Emergency Kit Funding** – Noted receipt of £1000.00 funding from Cumbria County Council.

**Resolved:** To contact Carlisle City Council to check the contents of the emergency boxes for village halls.

**e) Carlisle City Council** – Noted receipt of concurrent services grant £5920.00 (this is not included in the Money Manager balance above)

**25 DATE OF NEXT MEETING** - Wednesday, 10 August, 2005 at Crosby Parish Hall.

**26 CORRESPONDENCE RECEIVED SINCE ISSUE OF AGENDA**

**27 OTHER MATTERS TO BE REFERRED TO NEXT MEETING**

a) Crosby-on-Eden – Blocked drains

## **28 DOCUMENTS RECEIVED FOR INFORMATION**

### **CARLISLE CITY COUNCIL**

**Agenda's:**

- Corporate Resources 16.06.05
- Corporate Resources – 23.06.05
- Infrastructure Overview and Scrutiny Panel – 23.06.05
- Community Overview and Scrutiny Panel – 28.06.05
- Community Overview and Scrutiny Panel Special Meeting – 29.06.05
- Corporate Resources – 29.06.05
- Infrastructure Overview and Scrutiny Panel Special – 29.06.05
- Overview & Scrutiny Management – 22.06.05
- Executive – 20.06.05
- Legal & Democratic Services Special Meeting – 30.06.05
- Executive – 04.07.05
- Overview & Scrutiny Panel – 07.07.05
- Regulatory Panel – 06.07.05

**Forward Plan of Key Decisions of the Executive** - 01.07.05 – 31.10.05

**Culture, leisure & sports services** – Questionnaire of sports facilities in the Parish

### **CUMBRIA COUNTY COUNCIL**

Getting Around in Cumbria & Lake District brochure

**CARLISLE FARMERS MARKET** – 01.07.05

**DEFRA** – Clean Neighbourhoods & Environment Act 2005 – Timetable for implementation (Spring 2006)

**CALC** - Quality Parish Development Programme Update 2

Circular – (copy attached)

Pointers to Good Practice Guide

Nominations of Executive Committee

**ENVIRONMENT FORUM** – The Carlisle Flood - Lesson's to be learnt, summary of recent meeting



**STANWIX RURAL PARISH COUNCIL**

**MINUTES OF PROCEEDINGS at the Parish Council Meeting held on Wednesday 10<sup>th</sup> August 2005 at Crosby-on-Eden Parish Hall**

**PRESENT:** Cllr C Nicholson (in the chair)

**Parish Councillors:** Ms W Aldred, Mr S Alecock, Mrs S Aglionby, Mr M Clarke , Mr A Lightfoot, Mr W Wannop, Mr A Welsh, Mr N Woodmass

**City Councillor:** Mrs M Bowman

**County Councillor:** Mr J Mallinson

1. **APOLOGIES** were received from Cllrs's Mrs M Naylor, Mr G Cawley, Mr A Gosling, Mr P Gascoigne, Mrs L Kielty, Mr W Clark, Mr E Firth (city)

2. **MINUTES – Resolved** to authorise the chairman to sign the Minutes of the meeting held on 13<sup>th</sup> July 2005 (Previously circulated) as a true record.

3. **DECLARATIONS OF INTEREST** – There were no declarations of interest, however, County Councillor Mr J Mallinson reminded the council that he was a member of the police authority.

**4. PUBLIC PARTICIPATION**

➤ **Police Custody Unit -**

Mr Joe Taylor and Mr Len Robinson spoke extensively on behalf of Residents Against the Custody Unit.

➤ **Crosby-on-Eden drains -**

Mr D Sowden and Mr J Watson spoke on behalf of the residents of Crosby regarding road drainage problems within the village.

**5. PLANNING**

**a) Reports Noted -**

i) **05/0474** – Alterations to existing window to be made into French doors (LBC) – 3 Rickerby House, Rickerby, Carlisle

- **Permission Granted**

ii) **05/0552** – Single storey extension to provide utility room – Garden Cottage, High Crosby, Carlisle

- **Permission Granted**

iii) **05/0134** – Erection of proposed poultry egg laying unit – Holme Park, Crosby-on-Eden, Carlisle

- **Permission Granted**

iv) **05/0518** - Proposed garage extension and external alterations – 106 Houghton Road, Houghton, Carlisle

- **Permission Granted**

v) **05/0555** – Two storey extension to provide garage with bedroom above – 138 Houghton Road, Carlisle

- **Permission Granted**

**b) Applications**

i) **05/0619** – Erection of free standing custody unit – L/A Cumbria Police North Traffic Unit, Houghton Road, Carlisle (deferred from previous meeting).Refer to 5bii)

ii) **05/0619** – Amended plan received – Erection of free standing custody unit – L/A Cumbria Police North Traffic Unit, Houghton Road, Carlisle

- Chairman made statement for the benefit of the council and public, reminding them that only material planning considerations are relevant, and read comments from absent councillors (see appendix A).
- Following comments from councillors, a vote was proposed and seconded. Chairman proposed signed ballot.

- **Resolved** – To vote by signed ballot on planning application 05/0619.

- **Result of Ballot** – 4 votes in favour, 4 votes against and 1 abstention. Chairman abstained his casting vote. **The result of the signed ballot was noted.**

iii) **05/0715** – Extensions to both side elevations, rear elevation and dormer windows to rear – The Old Cottage, Linstock, Carlisle

- **Resolved - No objections**

iv) **05/0783** – Installation of a window into existing aperture in tower (LBC) – Brunstock Farmhouse, Brunstock, Carlisle

- **Resolved – No objections**

#### **6 CUMBRIA COUNTY COUNCIL –**

*Considered:*

a) **Rickerby Park & Linstock Speed limits – Speed Limits**

- **Resolved** to write to County Council asking for the speed limit to be 30mph from Linstock Road End to top of Rickerby Park.

**Left turn into Rickerby Park from Brampton Road/ Right turn out of Rickerby Park onto Brampton Road**

- **Resolved** to ask to maintain both left and right turns into and out of the Park.

b) **Service 64 Houghton – Carlisle –**

- **Resolved** to write to council noting the changes but hope that it will not create disruptions to the service. Also ask county if it is possible to have a bus shelter at the bus stop nearest to Longlands Road North (with a copy to Liz Mallinson).

c) **Planning & Compulsory Purchase Act 2004 Cumbria Minerals and Waste Management Framework – Pre-submission consultation statement.**

- **Resolved** Cllr Gosling to read and make comment.

d) **Cumbria Local Transport Plan – Annual Progress Report 5.**

- **Resolved** Cllr Aldred to read and comment at next months meeting.

**7 CARRILLION – M6/ Guardsmill - Key Liason meeting 30.08.05.**

- **Resolved** Cllr Nicholson or Wannop to attend.

**8 ENVIRONMENT AGENCY – Resolved** to note public meeting arranged for Monday 22<sup>nd</sup> August 7.30pm at Crosby-on-Eden Parish Hall. Cllr's to attend.

**9 EMERGENCY PLANS/KITS FOR VILLAGE HALLS** – Cllr Aldred reported that a draft emergency plan had been done. Emergency kits information had been sent to the county council emergency planning team and slight alterations had been suggested. Groups were meeting in Linstock / Rickerby and Crosby to take the plan forward.  
- **Resolved** for the working group to have a meeting on 30.08.05 at 7.45pm at Cllr Aldred's house to discuss draft plan and emergency kit.

**10 POLICE AUTHORITY LIAISON FORUM and COMMUNITY POLICING** – Cllr Aldred gave a comprehensive report.

**11 COMMUNITY POLICE CONSULTATION SURVEY** – Cllr. Aldred and Cllr. Clarke completed the survey on behalf of the council.

**12 CROSBY-ON-EDEN - Blocked Drains** – (it was resolved that this item be moved forward following item (ii) to allow interested members of the public to depart). Gully drains between the 30 mph signs are the responsibility of Carlisle City Council and drains outside this area are the responsibility of Cumbria County Council.  
- **Resolved:** Write to Carlisle City Council and Cumbria County Council to confirm who is responsible and for confirmation of the location of all the drains in Crosby. Also to ask them to clean the gully's more regularly.

**13 GREENS MAINTENANCE** – Tendering information to be approved.  
- **Resolved** : to approve the information for tendering purposes with some minor changes as below:  
➤ **Brunstock – Houghton footpath:** First cut should be beginning of May and then August.  
➤ **Contract should read:** To be cut 16 times per year at least twice monthly during the growing season.

**14 PARISH NOTICE BOARD – Whiteclosegate** –  
- **Resolved** : to approve the purchase of a new board the same specification as previously ordered.

**15 NEWBY GRANGE RALLY TRACK**  
- **Resolved** Chairman to contact planning for more information on the planning approval of this track and discuss at next month's meeting

**16 FINANCE -**

a) **Payments** – **Resolved** to authorise the payments listed Voucher no's 29 to 35 with the addition of two items voucher numbers 36 and 37.

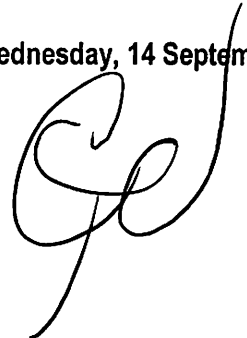
S Nicholson (Grass cutting)	£629.16	VN36
Thurnams (stationary) £12.45 + VAT £2.18	£14.63	VN37

b) **HSBC Balances** – **Resolved** to authorise bank reconciliation on the payment list circulated.

c) **Internal Auditor's Quarterly report** – **Resolved** to approve (copy circulated). Cllr Welsh will consider the review dates and risk assessment and discuss at next month's meeting.

d) **Charles Arnold Baker Book** – **Resolved** to authorise the purchase.

**17 DATE OF NEXT MEETING** - Wednesday, 14 September, 2005 at Crosby Parish Hall.



18 OTHER MATTERS TO BE REFERRED TO NEXT MEETING – None.

**19 ITEMS TO NOTE**

**CARLISLE CITY COUNCIL**

*Noted:*

a) **Committee Management Information system** – With effect from 1.08.05 agenda's and minutes of the city council will be accessible on line and parish clerks will no longer receive a hard copy.

b) **Parish Councils Code of Conduct** – Notice of change of interest. Cllr's to note the importance of registering a change of interest. (Copy of letter circulated).

**CUMBRIA COUNTY COUNCIL**

*Noted:-*

a) **A7 – Carlisle to Scottish border** – With effect from 1.04.05 this ceased to be a trunk road, and is now maintained by county council.

**20 DOCUMENTS RECEIVED FOR INFORMATION**

**CARLISLE CITY COUNCIL:**

Agenda's: Council Meeting - 19.07.05  
 Executive – 13.07.05  
 Development Control – 15.07.05  
 Community/Overview & Scrutiny – 21.07.05  
 Corporate Resources – 28.07.05  
 Legal & Democratic – 28.07.05  
 Special meeting – 29.07.05  
 Executive – 1.08.05  
 Infrastructure/Overview/Scrutiny – 04.08.05  
 Development Control Committee – 05.08.05

**Forward Plan of Key Decisions** – 01.08.05 – 30.11.05

**Planning Booklets** - "The Planning System: General Principles"  
 "Outdoor Advertisements and Signs"  
 "Planning Simplified "

**CMIS User Guide**

**CUMBRIA COUNTY COUNCIL:**

**Roadside Verges in Cumbria** – Leaflets  
**Carlisle Farmers Market** – 05.08.05

**HADRIANS WALL** - Brochure

**FRIENDS OF THE LAKE DISTRICT** – Undergrounding overhead wires information pack

**CUMBRIA COMMUNITY FOUNDATION** – Newsletter update

**CARLISLE MOBILE POST OFFICE** – Branch timetable

**STANDARDS BOARD** – Acknowledgement of comments made re Code for the future

**CALC** – Newsletter (copy attached)

**SOCIETY OF LOCAL COUNCIL CLERKS** – Autumn Meeting 17.09.05

**STANWIX RURAL PARISH COUNCIL****SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING HELD ON 10<sup>th</sup> August 2005**

Clerks Salary (64 Hours) .....	£406.11	VN 29
Clerks Expenses: Room Rent	£26.68)	
Postage	£6.96)	
Mileage 56 miles @ .50p	£28.00).....	VN30
Inland Revenue – Tax £72.81 NI £18.96.....	£91.77	VN31
Crosby-on-Eden School PTA (donation for flood book).....	£100.00	VN32
St Johns Church, Houghton (Parish Council Grant).....	£600.00	VN33
St Johns Church, Crosby-on-Eden (Parish Council Grant).....	£600.00	VN34
Houghton Village Hall meeting 25.07.05 (3hrs @ £8.00 per hour)...	£24.00	VN35

**Sub Total £ 1883.52**

Signed  Chairman \_\_\_\_\_ Councillor \_\_\_\_\_

**Additional items to be authorised – received following issue of agenda:-**

S Nicholson (grass cutting for June & July)	£629.16	VN36
Thurnams (Copier paper) £12.45 + VAT £2.18	£14.63	VN37

**Sub Total £643.79**

**TOTAL to pay 10.08.05 £2527.31**

Signed  Chairman \_\_\_\_\_ Councillor \_\_\_\_\_

*Signed on bus day 14<sup>th</sup> September 2005.*

**HSBC BALANCES – 28.07.05**

Cheque account	£195.77
Money Manager account	£63473.41
<b>Total</b>	<b>£63669.18</b>

**Bank Reconciliation**

Balance as at 31.03.05	£29433.37
Income to date	£40869.94
<b>Total</b>	<b>£70303.35</b>
Less expenditure	£6634.17
<b>Total Balance as at 28.07.05</b>	<b>£63669.18</b>



### DETERMINING PLANNING APPLICATIONS

- Local planning authorities must determine planning applications in accordance with the statutory Development Plan, unless material considerations indicate otherwise. If the Development Plan contains material policies or proposals and there are no other material considerations, the application should be determined in accordance with the Development Plan. Where there are other material considerations, the Development Plan should be the starting point, and other material considerations should be taken into account in reaching a decision. One such consideration will be whether the plan policies are relevant and up to date. The 2004 Act (Planning & Compulsory Purchase Act 2004) provides that if there is a conflict between policies in an RSS (Regional Spatial Strategy) or policies in a DPD (Development Plan Document), the most recent policy will take precedence. [Para 10; *The Planning System: General Principles. ODPM 2005*]
- "In principle... any consideration which relates to the use and development of land is capable of being a planning consideration. Whether a particular consideration falling within that broad class is material in any given case will depend on the circumstances." Material considerations must be genuine planning considerations, i.e. they must be related to the development and use of land in the public interest. The considerations must also fairly and reasonably relate to the application concerned. [Para 11; *The Planning System: General Principles. ODPM 2005*]
- The Courts are the arbiters of what constitutes a material consideration. All the fundamental factors involved in land-use planning are included, such as the number, size, layout, siting, design and external appearance of buildings and the proposed means of access, together with landscaping, impact on the neighbourhood and the availability of infrastructure. [Para 12; *The Planning System: General Principles. ODPM 2005*]

The Court of Appeal confirmed that public perception, even if not objectively justified, is a material consideration to be taken into account.

The Court accepted that genuine fears on the part of the public could in rare cases justify refusal even if this was the only reason for refusal and the fears were not soundly based upon scientific or logical fact.

*Newport Metropolitan Borough Council v. Secretary of State for Wales [1998]:*

*The Scottish Office: The Interaction Between Land Use Planning and Environmental Regulation Annex F: Case Law*

The Courts have also held that the Government's statements of planning policy are material considerations which must be taken into account, where relevant, in decisions on planning applications. These statements cannot make irrelevant any matter which is a material consideration in a particular case. But where such statements indicate the weight that should be given to relevant considerations, decision-makers must have proper regard to them. If they elect not to follow relevant statements of the Government's planning policy, they must give clear and convincing reasons (*E C Grandson and Co Ltd v SSE and Gillingham BC 1985*). [Para 13; *The Planning System: General Principles. ODPM 2005*]

- Emerging policies, in the form of draft policy statements and guidance, can be regarded as material considerations, depending on the context. Their existence may indicate that a relevant policy is under review; and the circumstances which have led to that review may need to be taken into account. [Para 14; *The Planning System: General Principles. ODPM 2005*]

- note
- In those cases where the Development Plan is not relevant, for example because there are no relevant policies, or policies in the DPDs pull in opposite directions so that there is no clear guide for a particular proposal, the planning application (or planning appeal) should be determined on its merits in the light of all the material considerations. [Para 15; *The Planning System: General Principles. ODPM 2005*]

- AA
- Local planning authorities may sometimes decide to grant planning permission for development which departs from a Development Plan if other material considerations indicate that it should proceed. Significant departures must be notified to the Secretary of State so that he can decide whether he wishes to intervene. *Para 16; The Planning System: General Principles. ODPM 2005*

- English Heritage must be the arbiter of matters directly concerning the Ancient Monument. Determination, by EH of a lack of adverse impact upon The Ancient Monument should not, however, be taken to indicate a lack of adverse impact in respect of other criteria, material considerations and/or the general landscape context. [*SRPC submission to GONW re, Klondyke Garden Centre, 2004*]

- When examining Appn. No's. 05/0619 (revised) the Parish Council must have regard to the following assessment parameters:

- how does the proposal relate to local planning policy and guidance and;
- how may the proposal impact upon the environment and well being of the inhabitants of Stanwix Rural Parish.

These parameters have been applied to previous applications and in the Interest of justice must also, therefore, be employed throughout the process of formulating the Parish's comments regarding this application.

**NB:** **Amenity** - (Definition: Planning Inspectorate - The Planning Portal) The pleasant or normally satisfactory aspects of a location which contribute to its overall character and the enjoyment of residents or visitors.

**Amenity** – (Definition: Government Office for the North East) A positive element or elements that contribute to the overall character of an area, for example open land, trees, historic buildings and how they relate to each other. (repeated by many other authorities)

## **Carlisle District Local Plan - Environment Strategy**

The strategy for the environment reflects the sustainable strategy of the Plan and should be seen not only as a basis for the policies relating to the environment but also as the basis for the allocation of land for housing, employment, transport, shopping and leisure development. The aims of the strategies are:

1. To protect areas where development would not be appropriate; for example, areas of high landscape value, areas of nature conservation interest and good quality agricultural land, listed buildings, Conservation Areas and sites of archaeological significance;
2. To make full productive use of vacant, underused and derelict areas within the urban area of Carlisle and within the rural settlements;
3. To protect and enhance:
  - open areas which have landscape significance, including the river valleys, mixed woodland, fellside and marshes;
  - significant wildlife habitats;
  - the District's archaeological and historical heritage;
  - the quality of the environment by seeking high standards of design, materials and finishes in development schemes;
4. To designate and/or create additional designated areas of historical, landscape or nature conservation importance.

## CLUR A - COMMENTS

- I sympathises with the position of the Police in this matter, they started out with obsolete cells and now have none.
- They have to use detention cells in courts and at police HQ in Penrith etc. and have obligations under health and safety and European Human Rights legislation.

### **Type of building**

- Proposed building is modular timber composite.
- Has designed lifespan of up to sixty years; a similar building in Carlisle is the Harraby Catholic Club.
- Building is de-mountable and can be relocated; but it is an expensive process.

### **Brownfield site**

- Proposed location and adjacent site are some of limited number of Brownfield sites in Carlisle, not flooded in January.
- Houghton site would be at premium for housing development. Houghton residents have always envisaged these as potential sites for housing.

### **Future character of the village**

- Short-term location of detention centre would have some impact on area.
- If permanent and developed into city police station with attached magistrate's court, it would have major impact and completely change nature of village.

### **If it can't be helped.**

- Feel that current proposal is THE EASY OPTION.
- If no alternative found, then planning consent should be for period of no more than five years.

### **On a more serious note**

It is with considerable shock that I have witnessed the aggressive behaviour of members of the public in Houghton and Whiteclosegate. I am only too pleased to see a community with a strong sense of identity. The positions of both parties are poles apart and there has been a degree of miss information or miss interpretation on either side but the harassment of individuals is going too far. I have personally received abuse (even though I have not declared my standpoint) and I had occasion to contact Craig Nicholson and register a complaint that Reg Watson's drive had been littered with leaflets (placed under stones) and I have been informed of an incident which took place at The Near Boot which I can only describe as unforgivable. I know these are strong words but the objectors do no good to their case by these actions.

## Cur. B - Comments

The planning application for the free standing custody unit. I think that 2 points have not been sufficiently emphasised.

Firstly at the meeting in Houghton the impression was that everybody accepts the need for a new police cell unit and a new Police Station for Carlisle. However, as far as I could gather, the only real justification for putting it in Houghton is that the police already own that land. There was no explanation as to why, other than that, that Houghton was the preferred site. It was stated that other sites had been considered and rejected but we were not told what criteria had been used to assess the relative merits of the various possibilities.

Secondly it is hard to believe that once the cell block application has been passed the police will then start to say that "because the custody unit is there it is the most logical place to put the main Carlisle Police Station" which would have dramatic effects on Houghton and the traffic flow through the village.

**STANWIX RURAL PARISH COUNCIL****MINUTES OF PROCEEDINGS at the Parish Council Meeting held on Wednesday 14<sup>th</sup> September 2005 at Crosby-on-Eden Parish Hall****PRESENT:** Cllr. C Nicholson (in the chair)**Parish Councillors:** Ms W Aldred, Mr S Alecock, Mrs S Aglionby, Mr G Cawley, Mr M Clark, Mr W Clarke, Mr P Gascoigne, Mr A Gosling, Mr A Lightfoot, Mrs M Naylor**City Councillor:** Mrs M Bowman**Police Officers:** Sergeant A Quinn and PC K Hughes

1. **APOLOGIES** were received from Cllr's Mr N Woodmass, Mr W Wannop, Mr A Welsh, Mr J Mallinson (county), Mr E Firth (city).

2. **MINUTES - Resolved** To authorise the chairman to sign the Minutes of the meeting held on 10<sup>th</sup> August 2005 (previously circulated) as a true record. — *Cllr. A Loved objected to minute*

*Sb ii*  


3. **DECLARATIONS OF INTEREST** There were no declarations of interest.

**4. PUBLIC PARTICIPATION****Police Custody Unit**

Mr John Watson, Mr David Newstead and Mr Joe Taylor spoke on behalf of Residents Against Custody Unit and asked the parish council for their support and to investigate legal ownership of the proposed site.

**5. PLANNING****a) Reports**

i) **05/0715 – The Old Cottage, Linstock, Carlisle** – Extensions to side elevations, rear elevation and dormer windows to rear

- **PERMISSION GRANTED**

**b) Applications**

i) **05/0740 - Land at Houghton Village Hall, The Green, Houghton Road, Carlisle** - Extension to car park  
 - **Resolved - No objections.**

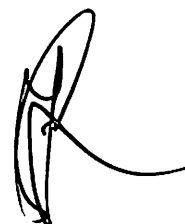
ii) **05/0847 – Land at barn at Crosby House, Crosby Carlisle** - Conversion of barn to create camping barn.  
 - **Resolved – No objections**

iii) **05/0884 – Kingston, Linstock, Carlisle** – Demolition of outbuildings and construction of kitchen and garage extension.

- **Resolved – No objections**

iv) **05/0935 – Low Wallhead Farm, Walby, Crosby-on-Eden, Carlisle** – Extension to provide garage, hall, shower room, kitchen and conservatory

- **Resolved – No objections**



**6a) POLICE CUSTODY UNIT (Appln. 05/0619) –**

During detailed debate Chairman addressed material planning considerations. Outlined letter from Taylor and Hardy, and pointed out English Heritage concerns and letter from MP David Maclean.

Voting resulted in 4 in favour, 6 against and 1 abstention

- **Resolved:** To object to the application and make comments based on the following:
- Traffic/Highways concerns
  - The proposal is in open countryside outside the defined boundary of any settlement
  - Public fear constitutes a material consideration
  - World Heritage site concerns

**b) RESIDENTS AGAINST CUSTODIAL UNIT –** Parish meeting requested. For the avoidance of doubt Chairman explained this was not a council meeting but a meeting of the electors.

**Resolved:** To note meeting on 20.09.05 at 7.30pm Houghton Village Hall.

**7 CARLISLE CITY COUNCIL – Considered items**

**a) Carlisle District Local Plan 2001 – 2016 Re-Deposit Draft –** Chairman proposed to ask for the boundary of Houghton to encompass Houghton Church.

**Resolved:** To ask for church to be included within the boundary.

**b) Implementing your Parish/Community Plan – Workshop 16.11.05 7.00 pm for 7.30pm –**

**Resolved:** Cllr Cawley to attend.

**c) Carlisle Renaissance Prospectus –**

**Resolved:** To agenda for next month when all Cllr's have had a copy and Cllr. Firth is in attendance for discussion.

**8 CUMBRIA COUNTY COUNCIL – To consider**

**a) Cumbria & Lake District Joint Structure Plan – Modifications to deposit plan-** Chairman reported that councils comments had been used.

**Resolved:** No further comments.

**b) Cumbria Local Transport Plan – Annual Progress Report 5.**

**Resolved:** To accept Cllr. Aldred's report with no further comments.

**c) Cumbria Minerals and Waste Development Framework –** Cllr Gosling reported that the document was not understandable.

**Resolved:** No further comments.

**9 CUMBRIA DEMOCRACY COMMISSION**

**Resolved:** Cllr. Aldred to comment by 26.09.05.

**10 CUMBRIA RURAL HOUSING TRUST –**

**Resolved:** No suggestions or comments to be made.

**11 CALC –**

**a) Special Meeting for CALC's largest members – Resolved:** To give council's apologies.

**b) Quality Parish Development Programme – Charters. Resolved:** No comment.

**c) Statement of Policies – Resolved:** Chairman to read and make comment.

**d) Circular – Noted – (copy circulated)**

**e) Training Programme –**

**Resolved:** To ask CALC if they would consider running a basic's for councillor's course in Carlisle. Cllr. Cawley and Cllr. Alecock would be interested.

**f) Calc Website –** Discuss and consider any improvements or additional information (copy attached)

**Resolved:** No further improvements required and to notify CALC to that effect.

**12 CARRILLION – M6 Guardsmill –** Key liason meeting 30.08.05. Cllr. Nicholson apologised to council for not attending. Cllr. Nicholson read minutes of meeting.

Minutes of the meeting were noted.

**13 LOCAL WORKS – Campaign for the Sustainable Communities Bill –** Chairman reported this was a cross party parliamentary group to stop depletion of services etc in town's and villages.

**Resolved:** To support this group and pass this resolution.

**14 ENVIRONMENT AGENCY – Flood defences meeting 22.08.05 -** Cllr Aldred reported a well attended meeting with residents of Rickerby and Crosby. Chairman thanked Cllr. Aldred for stepping in to chair meeting at short notice.

**Resolved:** To invite Environment Agency to return to community in 6 months to give a progress report.

**Resolved:** To write and thank the City Council for their initiative in the pilot scheme for household flood defences in Crosby and Rickerby.

**15 EMERGENCY PLANS/KITS FOR VILLAGE HALLS –** Working group to report.

**Emergency Kits –**

**Resolved:** Cllr. Cawley, Cllr. Aglionby and Cllr. Alecock and clerk to purchase items.

**Emergency Plans –** Cllr. Aldred reported that Crosby and Linstock groups are now working together and moving the plan forward. An emergency plan leaflet is being prepared to put through doors.

**Resolved:** Cllr. Gosling to design leaflet.

(Cllr's thanked Cllr. Aldred for all her hard work in setting up these plans).

**16 COMMUNITY POLICING –(it was resolved that this item be moved forward following item 5biv) to allow police in attendance to depart).** Sergeant Quinn advised that PC Debbie Hall would not be replaced at the moment. The service will be covered by Christine Williams and Keith Hughes. There should be no shortage of delivery on urgent or 999 calls, but there would be a significant impact on the local community. The mobile station will continue to attend on Wednesday afternoons.

Council expressed concerns over staffing shortages and the absence of a dedicated community police officer in this parish.

**Resolved:** - Council noted the above comments.

**17 HOUGHTON**

**a) Co-op Square –**Tenders for resurfacing and re-lining the junction.

**Carlisle City Council** Surfacing £3250.00 + VAT

Re-lining £350.00 + VAT

**D Tolson & Sons** Surfacing £2850.00 + VAT

Re-lining £250.00 + VAT

**Resolved:** To accept tender from D Tolson on the basis of cost and standard of Tolson's work.



**18 NEWBY GRANGE RALLY TRACK** – Chairman informed council that Carlisle Planning Services reported that there would be an application lodged to vary a planning consent relating to appln. 000863, which was granted to Eddie Stobbart for ornamental gardens etc.

The application will come before council when it is lodged.

**19 RISK ASSESSMENT** – working group in order to set up risk assessment management.

**Resolved:** Cllr. Welsh, Cllr. Alecock, Cllr. Nicholson, Cllr Aglionby and clerk as working group.

**20 KEY REVIEW DATES** –

a) Standing Orders/Financial Regulations

**Resolved:** Cllr's Aldred, Nicholson, and clerk to set review dates and check standing orders/financial regulations. Clerk to ask Cllr. Welsh to be involved.

b) Assets Control

**Resolved:** To ask Cllr. Welsh and Internal Auditor Jean Airey to work on these.

**21 FINANCE** -

a) Payments –

**Resolved:** To authorise the payments listed Voucher no's.38 to 44 with the addition of two items Voucher numbers 45 and 46:

<b>C Nicholson (mic, recorder and stand)</b>	<b>£109.50</b>	<b>VN45</b>
<b>Audit Commission (Audit fee)</b>	<b>£411.25</b>	<b>VN46</b>

b) HSBC Balances –

**Resolved:** To authorise bank reconciliation on the payment list circulated.

c) **Audit Commission** – Completion of the annual audit year ended 31.03.05. Section 3 External auditors certificate and opinion (copy circulated).

**Resolved:** To approve completion of annual audit.

**Fidelity insurance** - to include councillors. *Note* - (Fidelity insurance to cover councillor's - £47.25 extra on the annual premium, 2005 renewal premium was £492.70).

**Resolved:** To approve fidelity insurance to cover councillor's.

d) Precept –

**Resolved:** Councillor's to consider expenditure for the next precept by October meeting.

**22 DATE OF NEXT MEETING - Wednesday, 12th October, 2005 at Houghton Village Hall, Houghton .**

**23 OTHER MATTERS TO BE REFERRED TO NEXT MEETING**

**HADRIAN'S WALL LOCAL CONCERNS GROUP** – Cllr. Cawley outlined a report which he had handed to clerk in respect of meeting 13.09.05.

**RECEPTION CENTRE MANAGEMENT OPERATION** – Cllr. Cawley outlined report handed to the clerk for course held on 13.09.05.

**24 ITEMS NOTED**

**CARLISLE CITY COUNCIL**

- Minutes of joint meeting between Parish Council's and executive of Carlisle City Council
- Carlisle City Council Constitution (available on the website)

**25 DOCUMENTS RECEIVED FOR INFORMATION****CARLISLE CITY COUNCIL:****Agenda's: (On website)**

Overview & Scrutiny Management	18.08.05	Licensing & Sub-Committee	13.09.05
Regulatory Panel	10.08.05		
Licensing Sub Committee	18.08.05		
Forward Plan of Key Decisions of the Executive -			
Overview & Scrutiny Panel	08.09.05		

**Other Documents:**

The Housing Strategy for Carlisle 2005-2010 – Document received  
 Summons and reports for Council - website

**CUMBRIA COUNTY COUNCIL:**

Cumbria & Lake District Public Transport Map

**CUMBRIA COUNTY PLAYING FIELDS**

Annual Report

**THE FIFTH FUEL**

Conservation of energy newsletter

**GO-PAK –**

Folding tables brochure

**LETTER FROM RESIDENTS AGAINST CUSTODY UNIT –**

Informing PC of their presence at September meeting.

**CARLISLE FARMERS MARKET**

Leaflet - 02.09.05

**SLCC**

AGM – 9.10.05

**CROSBY ON EDEN CHURCH**

Letter of thanks for annual churchyard grant

**HOUGHTON CHURCH**

Letter of thanks for annual churchyard grant

**MOBILE POST OFFICE**

Branch timetable

**THE LOCAL CHANNEL**

Website information

**LOCAL COUNCIL REVIEW**

Newsletter

**STANWIX RURAL PARISH COUNCIL****SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING HELD ON 14<sup>TH</sup> SEPTEMBER 2005**

Clerks Salary			£406.32	VN38
Clerks Expenses:	Room Rent	£26.68 )		
	Postage	£4.36 )		
	Mileage- 41 miles	£20.50 )	£51.54	VN39
Inland Revenue – Tax	£ 72.60	NI £18.96	£91.56	VN40
Charles Thurnam & Sons (Meterclick)	£19.40 + VAT	£3.40	£22.80	VN41
Cumbrian Newspapers - advert for greens tenders (chq payable to C Nicholson)			£117.17	VN42
Local Council Administration book (chq payable to A Irving)			£50.00	VN43
Cartmell Shepherd (re-issue of chq. 100795 originally payable to Mr Melvin Taylor now deceased)			£100.00	VN44

Signed

Chairman

Councillor

**ADDITIONAL ITEMS TO BE AUTHORISED – RECEIVED FOLLOWING ISSUE OF AGENDA**

C Nicholson (Mic, Recorder and table stand)	Omega Music	£93.20 + Vat	£16.30)	£109.50	VN45
Audit Commission (Audit Fee	£350.00 +	£61.25	VAT)	£411.25	VN46

Signed

Chairman

Councillor

**HSBC BALANCES AS AT 28.08.05**

Cheque Account		968.54
Money Manager		60873.41
Less U/p Chq's	800.00	
<b>TOTAL</b>		<b>61041.95</b>

Signed on this  
day 12<sup>th</sup> October 2005.

**BANK RECONCILIATION**

Balance as at 31.03.05		29433.37
Income to date		40870.06
Less expenditure	8461.48	
Less U/p Chq's	800.00	
<b>TOTAL BALANCE as at 28.08.05</b>		<b>61041.95</b>

STANWIX RURAL PARISH COUNCILMINUTES OF PROCEEDINGS at the Parish Meeting held on Wednesday 12<sup>th</sup> October 2005 at Houghton Village Hall

**PRESENT:** Cllr C Nicholson (in the chair)

**Parish Councillors:** Ms W Aldred, Mr A Gosling, Mrs S Aglionby, Mr G Cawley, Mr P Gascoigne, Mr L KIELTY, Mr A Lightfoot, Mr W Wannop, Mr A Welsh, Mr S Alecock

**City Councillors:** Mrs M Bowman, Mr E Firth  
Mr R Lewis from Capita

1. Apologies were received from Cllr's Mr N Woodmass, Mr W Clark, Mrs M Naylor, Mr J Mallinson (county).
2. Minutes - Cllr. Aldred proposed that the minutes be amended to indicate that she had objected to item 5, bii.

**Resolved** - Council to allow amendment and authorised chairman to sign minutes of the meeting held on 14<sup>th</sup> September 2005 (copy circulated) as a true record.

3. **DECLARATIONS OF INTEREST** - There were no declarations of interest. *Adoption of Chestnut Grove and the Nurseries to be investigated to be inserted at item 6e.*

**4. PUBLIC PARTICIPATION****Crosby-on-Eden - Gully Drains**

Mrs Plane and Mr Sowden voiced their concerns over the drains that have again given rise to problems within Crosby-on-Eden.

**Planning Appln. 05/0590 - 24 Houghton Road, Carlisle**

Residents neighbouring the above voiced their concerns/objections regarding the size, entry from the road, concerns of the existing drains/soakaway coping with the development.

**5. PLANNING****a) Reports - Noted**

- i) **05/0884 - Kingston, Linstock, Carlisle** - Demolition of outbuildings and construction of kitchen and garage extensions  
- **PERMISSION GRANTED**

**b) Applications**

- i) **05/0590 - 24 Houghton Road, Carlisle** - two storey extension to provide double garage, utility, swimming pool and associated plant room with 1 en suite bedroom above. Single storey enlarged lounge together with new boundary fence and gates  
- **Resolved** - Council to object to inappropriate scale, potentially dangerous revised access, drainage issues, and boundary fence.

- ii) **05/1003 - Warnell View, Brunstock, Carlisle** - Demolition of existing garage, erection of detached double garage with stores; flank extension to dwelling to provide dining room and conservatory (revised proposal)  
- **Resolved** - No Objections

- iii) **05/1032 - Frontage of Houghton C of E School, Jackson Road, Houghton** - Erection of new nursery (revised proposal)  
- **Resolved** - No objections. Clerk to notify authority that Laburnum is poisonous and would not be appropriate for the planting scheme.

- iv) 05/1022 – 12 Vestaneum, Low Crosby, Carlisle – Two storey extension to provide garden room, dining area and utility room on ground floor with 2 en suite bedrooms.  
- Resolved - No Objections

#### 6 HIGHWAYS –

a) Traffic Calmed Area - Houghton

Mr Lewis quoted an officers report which found the southern pinch point satisfactory but expressed concerns regarding the northern pinch point.

**Resolved:** Council to request that funding be secured to enable implementation of the recommended works at the northern pinch point. Parish Council are to be consulted before works are finally authorised.

b) Layby - Houghton (opposite Houghton Shop)

**Resolved:** Chairman to enquire re parking signage and costing. To report at next meeting

c) Yellow Zigzag lines outside - Crosby-on-Eden School

**Resolved:** To note Mr Lewis to start consultations prior to implementation.

d) Gully Cleaning Service - Crosby-on-Eden

**Resolved:** Chairman/Clerk to arrange site meeting with relevant authority/residents.

**Audit Commission/Road safety- Resolved:** Council permitted Cllr Nicholson and Cllr Aldred to comment on behalf of the council and report at next meeting.

#### 7 HOUGHTON

a) Footpath Smithy Croft/ Village Green

**Resolved:** To write to council requesting light towards the entrance of the path nearest the bus stop.

#### 8 CARLISLE CITY COUNCIL –

a) Carlisle Renaissance Prospectus

**Resolved:** To support the concept outlined in the prospectus.

**9 PARISH MEETING –** Draft minutes circulated (Appendix A). Chairman reported a worthwhile meeting. Council had no further comments.

#### 10 POLICE CUSTODY UNIT – Planning Appln. 05/0619

a) Noted Development Control Committee site visit 28.09.05 at 12.40pm.

**Resolved:** To accept Chairman and Vice Chairman's report of a satisfactory meeting.

#### Cumbria Constabulary

A letter had been received from Cumbria Constabulary asking for information under the freedom of information regarding Council's decision to object to planning Appln. 05/0619.

**Resolved:** Council to seek legal advice in view of the letters tone.

b) Parish Council considered speaking at the planning meeting on 20.10.05 (see parish meeting draft minute 4.7c)

**Resolved:** Council to exercise right to speak at Planning meeting 20.10.05 9.30am.

c) Ownership of the site (see parish meeting draft minute 4.7a). Clerk has written to police for proof of ownership as land registry have no data on the planned site.

**11 FOOTPATHS** – Cllr. Welsh gave a comprehensive report on the state of the footpaths within the parish. Only 6 of the paths are in a good state.

**Resolved:** to submit Cllr. Welsh's report to the relevant authority and to support the 'Lost Ways' project.

## 12 GREENS MAINTENANCE /PLAYING FIELDS

a) **Tenders** - Copy of tender information circulated as agreed at parish meeting 10.08.05, together with details of tenders received.

**Resolved:** Clerk to obtain references and report at next meeting. Council agreed to offer successful tender contract for a probationary period of 1 year with the option of extending it to a two year contract.

b) **Football nets** – Chairman advised Houghton Village green requires new nets.

**Resolved:** Council to purchase nets for Houghton and Linstock.

## 13 PRECEPT

a) **Budget 2006/2007**- Council discussed ideas.

**Resolved:** To include an item in the budget to cover Parish Plan projects. Councillor's to further consider projects for next meeting. Clerk to report on how various increases would affect the precept.

b) **Village Halls** - Future arrangements for allocating hall funds.

**Resolved:** To determine at next meeting.

**14 HADRIAN'S WALL Parking Consultation.**– **Resolved:** Deferred to next meeting.

**15 PARISH PLAN** – Cllr. Cawley had drafted a plan. Clerk reported Community Futures funding deadline December/January. Community Futures funding unavailable after deadline. and advised that would be the final deadline, bearing in mind that the Parish Council would have to meet the costs of the plan themselves if they did not meet this deadline.

**Resolved:** To complete parish plan.

## 28 FINANCE.

1 **Resolved:** To authorise the payments listed voucher numbers 47 to 52 with the addition of two items voucher numbers 53 and 54:

BT Bill (£59.83 + Serv. Chge £29.36 + Vat £15.61 payable to Alison Irving)	£104.82	VN53
Charles Thurnam & Sons (£1.99 + vat .35p – paperclips/drawing pins)	£2.34	VN54

2 **HSBC Balances** Resolved to authorise bank reconciliation on the payment list attached.

**MEETING WAS ADJOURNED 9.53PM ITEMS 16 TO 32 WERE DEFERRED TO NEXT MEETING WITH THE EXCEPTION OF ITEM 28 ABOVE WHICH WAS MOVED FORWARD FOR AUTHORISATION**

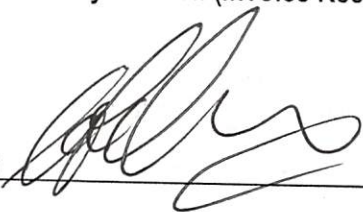
**29 DATE OF NEXT MEETING - Wednesday, 9<sup>th</sup> November 2005 at Houghton Village Hall**

STANWIX RURAL PARISH COUNCIL

12<sup>th</sup> October *M.*  
~~14<sup>th</sup> September~~

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING HELD ON ~~14<sup>th</sup> September~~ 2005


Clerks Salary (64 Hours)			£406.31	VN47
Clerks Expenses	Room Rent	£26.68)		
	Postage	£10.65)		
	Mileage 49 miles @ .50p	£24.50)		
Inland Revenue	Tax £72.61 NI £18.96		£61.83	VN48
			£91.57	VN49
S Nicholson (Greens Maintenance for August/September 2005)			£629.16	VN50
Houghton Village Hall (grant for Houghton Echo)			£250.00	VN51
Cumbria County Council (Invoice Reception Centre training)			£60.00	VN52
			<u>Sub Total</u>	<u>£1498.87</u>

SIGNED  CHAIRMAN \_\_\_\_\_ COUNCILLOR

ADDITIONAL ITEMS TO BE AUTHORISED – RECEIVED FOLLOWING ISSUE OF AGENDA

BT BILL ( £59.85 + Serv chge £29.36 + VAT £15.61 payable to A Irving)			£104.82	VN53
Charles Thurnam & Sons ( £1.99 + vat .35p – paper clips/drawing pins)			£2.34	VN54
			<u>Sub Total</u>	<u>£107.16</u>

TOTAL PAYMENTS 12.10.05 = £1606.03

SIGNED  CHAIRMAN \_\_\_\_\_ COUNCILLOR

*on this day by 9<sup>th</sup> November 2005,*

HSBC BALANCE AS AT 28.09.05

Cheques Account	1000.06
Money Manager	59129.76
<u>TOTAL</u>	<u>60129.82</u>

BANK RECONCILIATION

Balance as at 31.03.05	29433.37
Income to date	41218.07
Less expenditure	10521.62
<u>TOTAL BALANCE as at 28.09.05</u>	<u>60129.82</u>

**STANWIX RURAL PARISH COUNCIL**

**MINUTES OF PROCEEDINGS at the Parish Council Meeting held on Wednesday 9<sup>th</sup> November 2005 at Houghton Village Hall**

**PRESENT:** Cllr. C Nicholson (in the chair)

**Parish Councillors:** Ms W Aldred, Mr S Alecock, Mr A Gosling, Mrs S Aglionby, Mr G Cawley, Mr W Clark, Mr P Gascoigne, Mrs M Naylor, Mr W Wannop, Mr A Welsh, Mr N Woodmass

**County Councillor:** Mr J Mallinson

**1. APOLOGIES** were received from Cllr's Mr A Lightfoot, Mr M Clarke, Mr E Firth (city) and Mrs M Bowman (city).

**2 MINUTES** – Cllr. Alecock proposed that the minutes be amended to include an item under 6e) for the parish council to investigate the adoption of highways at Chestnut Grove/The Nurseries, Linstock.

**Resolved** - Council to allow amendment and authorised the chairman to sign minutes of the meeting held on 12<sup>th</sup> October 2005 (copy circulated) as a true record.

**3. DECLARATIONS OF INTEREST** Cllr Gosling declared a personal interest in item 5biv) – Use of land for storage of bagged chippings from tyre shredder at Holme Ends Farm, Crosby-on-Eden, Carlisle.

**4. PUBLIC PARTICIPATION** Residents from Houghton Road advised that the amended plans on application 05/0950 – 24 Houghton Road agenda item 5bvi), would make no difference to their concerns about this development.

**5. PLANNING**

**a) REPORTS Noted –**

**i) 05/0847 – Land at Barn at Crosby House, Crosby-on-Eden – Conversion of barn to create camping barn –  
- APPLICATION WITHDRAWN**

**ii) 05/0783 – Brunstock Farmhouse, Brunstock, Carlisle – Installation of a window into existing aperture in tower (LBC)  
- PERMISSION GRANTED**

**iii) 05/0740 – Land at Houghton Village Hall, The Green, Houghton Road, Carlisle – Extension to car park  
- PERMISSION GRANTED**

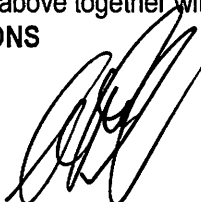
**iv) 05/0503 Land opposite St Johns Church/M6 Northbound, Houghton, Carlisle – Erection of display of directional signage (retrospective application).  
- APPLICATION WITHDRAWN FOR FURTHER REPORTS.**

**v) 05/0619 – L/A Cumbria Police North Traffic Unit, Houghton Road, Carlisle – Erection of free-standing custody unit.  
- PERMISSION REFUSED**

**b) APPLICATIONS**

**i) 05/1089 – East Lodge, Crosby-on-Eden, Carlisle – Installation of LPG tank.  
**Resolved** – NO OBJECTIONS**

**ii) 05/1090 – New House, Poplars Farm, Houghton, Carlisle – Single storey extension to provide playroom/sunroom with sun terrace above together with detached garage.  
**Resolved** – NO OBJECTIONS**





iii) 051022 – 12 Vestaneum, Low Crosby, Carlisle – Amended plans -Two storey rear extension to provide garden room, dining area and utility room on ground floor with 2 en-suite bedrooms above.

**Resolved – NO OBJECTIONS**

iv) 05/1159 – Holme Ends Farm, Crosby-on-Eden, Carlisle – Use of land for storage of bagged chippings from tyre shredder.

**Resolved – NO OBJECTIONS**

v) 05/1037 – Houghton House, Houghton, Carlisle – Erection of tennis court lighting.

**Resolved – NO OBJECTIONS**

vi) 05/0950 - 24 Houghton Road, Houghton, Carlisle – Amended Plans – Two storey extension to provide double garage, utility, swimming pool and associated plant room with 1 en-suite bedroom above. Single storey enlarged lounge together with new boundary fence.

**Resolved –** Write to city council to reiterate the same objections as previously lodged minute item 5bi) on minutes of 12.10.05.

vii) 05/1032 – Frontage to Houghton C of E School, Jackson Road, Houghton, Carlisle – Amended Plans - Erection of new nursery (revised proposal).

**Resolved – NO OBJECTIONS**

vii) 05/1141 – Complete Engineering Services, Holme Ends, Crosby-on-Eden, Carlisle – Demolition of existing workshop and steel framed extension to existing steel framed building to provide improved machinery layout for existing engineering manufacturing process.

**Resolved – NO OBJECTIONS**

**6 HIGHWAYS –**

a) LAYBY - HOUGHTON (opposite Houghton Shop) –

**Resolved -** Chairman to report further details of signage at the next meeting.

b) DRAINS/GULLY CLEANING - Crosby-on-Eden – Chairman met with Environmental Health, Mr Sowden, Mr Plane and other residents at Crosby.

**Resolved –** Chairman to draw up a list of contacts for residents to report problems with drains.

**Resolved –** Clerk to report drainage problems also on Scaleby Road and Rickerby.

c) CUMBRIA COUNTY COUNCIL – Second Local Transport Plan – Provisional Report.

**Resolved –** Cllr. Aldred to read and comment at next meeting.

d) GARDEN NURSERY – Exit

**Resolved –** To re agenda once garden centre is operating.

**7 POLICE CUSTODY UNIT – Planning Appln. - 05/0619**

a) City Council Planning - meeting 20.10.05. Chairman reported an interesting meeting.

b) Residents Against Custody Suite – Chairman thanked residents for their letter of thanks.

c) Site Ownership - Chairman reported that the police confirmed that they did own the site at Houghton Road.

d) Letter regarding information under FOI act.- Chairman had replied to Police letter after seeking advice from CALC and the parish council's solicitor, as instructed by the council at it's October meeting. CALC had helped the chairman to draft the reply and the solicitor supported CALC's opinion.

Cllr Aldred disagreed with chairman's decision to forward only the September 14<sup>th</sup> minutes as requested by Police letter and not to also forward copies of July and August minutes. Chairman pointed out that Police

had requested September minutes "or" other documents, not "and" other documents and advice had been quite clear on this point. Cllr. Aldred then suggested that our advisors may not have been aware of all of the facts when drafting the reply.

Clerk advised council that CALC were aware of all the previous proceedings of the parish council meetings and to go against their advice, in her opinion, would have been foolish.

**8 CRIME REDUCTION PARTNERSHIP – Small project fund** – Crime reduction projects/crime prevention leaflets.  
*Resolved* – Clerk to enquire further about funding perhaps for a youth club.

**9 CUMBRIA POLICE AUTHORITY –**

i) **Restructuring of police services in Cumbria** – Chairman reported that we had missed the deadline.  
*Resolved* – Chairman/ Vice chairman to complete form and send in late.

ii) **Community Liaison Forum - 13.10.05.**

*Resolved* – Council to accept Cllr. Aldred's apologies for not being able to attend.

**10 GREENS MAINTENANCE /PLAYING FIELDS**

a) **Tenders –**

*Resolved* – Council to offer Eden Woodland a 1 year contract with the option to extend for a further 2 years.

**11 EMERGENCY PLANS /BOXES**

a) **Emergency Plan** – Cllr. Aldred reported. (copy of draft leaflets and draft plan circulated)

*Resolved* – To approve the recommendations contained in Cllr. Aldred's report.

*Resolved* – To authorise clerk to arrange for the printing of leaflets and plan.

b) **Emergency Boxes** – Cllr. Aglionby, Alecock and Cawley have purchased most of the items.

*Resolved* – Councillor's to distribute boxes to the village halls once all contents are purchased.

c) **Power Supplies in Village Halls** – Cllr. Gosling reported various ideas.

*Resolved* – Cllr's Gosling, Alecock and Woodmass to report at next meeting once they have surveyed each village hall for their individual requirements.

d) **Reception Centre Management Operation –**

*Resolved* - Cllr. Cawley's report was noted (copy circulated 12.10.05 meeting)

**12 PRECEPT**

a) **Budget 2006/2007-** Copy of draft budget circulated, together with a copy of a draft Parish Plan action list.

*Resolved* – To increase the estimate for parish plan implementation to £10000.00 in view of the projects to be implemented and increase the precept by the rate of inflation i.e. 2.5%.


*Resolved* - To agenda parish plan projects for further discussion.

b) **Village Halls - Allocating hall funds.**

*Resolved* – Clerk to write to village halls asking them to give council a budget for the following financial year by October of the previous year.

**13 MOOR PARK LANE, CROSBY-on-EDEN** – Letter of complaint from resident.

*Resolved* – Clerk/Chairman to investigate the legal status of this road. Clerk to reply to resident advising Parish Council will investigate.



**14 JOINT AGENCY GYPSY AND TRAVELLER STRATEGY** – Cllr Aldred reported (briefing note circulated) and proposed that the council approve:

1. That if illegal encampments develop in the Parish then the Parish Council we will contact Traveller Support Services (Cumbria County Council); The police liaison officer for the Gypsy and Travelling Community and; inform the landowner of the existence of the Protocol and above agency details

2. Cllr Aldred will represent the Parish at meetings of the Joint Agency Strategic Planning Group on Gypsy & Traveller issues

3. Cllr Aldred will continue to develop and improve relationships with the community at Hadrian's Park and involve other Cllrs as required; items to be added to Council agendas should they be required.

4. Report back to the council relevant issues discussed at meetings.

*Resolved* – To approve Cllr Aldred's proposal.

**15 ENERGISING CUMBRIA 05** – No councillor's attended nothing to report.

**16 HADRIAN'S WALL** – Proposed parking places consultation.

*Resolved* – No further comments.

**17 PARISH PLAN** –Cllr. Cawley asked for a meeting to be convened.

*Resolved* – Meeting arranged for Thursday 17<sup>th</sup> November at Cllr Cawley's house.

**18 HUTCHISON 3G** - Proposed mobile radio base station.

*Resolved* – Council to comment when planning application received.

**19 CUMBRIA LOCAL DEMOCRACY COMMISSION** –

*Resolved* – To accept Cllr. Aldred's report.

**20 VALLUM WARD** – Council Surgery.

*Resolved* – Vallum Ward councillor's to arrange date between them and report back to council.

**21 CALC** –

a) AGM - 12.11.05.

*Resolved* – Councillor's unable to attend.

b) Calc Policies - Chairman recommended approval.

*Resolved* – To accept chairman's recommendation.

**22 NORTH WEST REGIONAL ASSEMBLY** – North West Regional Spatial Strategy Consultation –Chairman reported available on-line.

*Resolved* –No comments.

**23 CARLISLE ENVIRONMENTAL ACTION** – AGM - 9.11.05. Cllr. M Clark attending to report at next meeting.

**24 FINANCE.**

1 *Resolved* - To authorise the payments listed voucher numbers 55 to 59 with the addition of 4 items voucher numbers 60 to 63.

2 **HSBC Balances** –

*Resolved* - To authorise bank reconciliation on the payment slip attached.

3. **Internal Auditors report** – Copy circulated.

*Resolved* – To accept internal auditors report

**25 DATE OF NEXT MEETING** - Wednesday, 14th December 2005, at Crosby-on-Eden as agreed by council at November meeting.

**26 OTHER MATTERS TO BE REFERRED TO NEXT MEETING**

a) Clerks hours.

<p><b><u>27 DOCUMENTS RECEIVED FOR INFORMATION</u></b>  <u>Deferred from meeting 12.10.05 Noted</u>  <b>CARLISLE CITY COUNCIL</b>  <b>Agenda's – Website</b>  Infrastructure Overview &amp; Scrutiny - 15.09.05  Regulatory Panel &amp; licensing committee - 14.09.05  Overview &amp; Scrutiny Management Committee – 29.09.05  Development Control Committee – 30.09.05  <b>Forward Plan of Key Decisions - 01.10.05 – 31.01.06</b>  <b>NEIGHBOURHOOD FORUM DATES –</b>  Copy attached  <b>RURAL VOICE</b>  Copy attached  <b>WETHERAL &amp; STANWIX RURAL NEIGHBOURHOOD FORUM</b>  Agenda - meeting 22.09.05  <b>CALC</b>  Circular (copy circulated 12.10.05)  <b>CARLISLE FARMERS MARKET</b>  City Centre 7.10.05 – posters  <b>HIGHWAYS AGENCY</b>  Roadworks and traffic information leaflet  <b>FRIENDS of THE LAKE DISTRICT</b>  Report and newsletter Autumn 2005  <b>HM REVENUE &amp; CUSTOMS</b>  Employers Bulletin  <b>SOCIETY OF LOCAL COUNCIL CLERKS</b>  Annual lunch 19.11.05</p>	<p><b><u>DOCUMENTS RECEIVED FOR INFORMATION – Noted</u></b>  <b>CARLISLE CITY COUNCIL</b>  <b>Agenda's – Website</b>  Corporate resources 20.10.05  Regulatory Panel – 19.10.05  Executive – 24.10.05  Development Control – 20.10.05  Community Overview &amp; Scrutiny – 13.10.05  Infrastructure Overview &amp; Scrutiny – 27.10.05  Full council meeting 8.11.05 - Minutes  <b>Highways – Winter driving leaflet</b>  <b>Forward Plan of Key Decisions – 1.11.05 – 28.02.06</b>  <b>CALC – Annual report</b>  Meeting notes 19.09.05(copy attached)  <b>Wicksteed Leisure – Brochure</b>  <b>CRISP – Support Programme (copy attached)</b>  <b>CARLISLE COLLEGE – Odd Job Crew information</b>  <b>SIGNPOST RESTORATION LTD – Maintenance leaflet</b>  <b>NORTH WEST AIR AMBULANCE – Information.</b>  <b>AUDIT COMMISSION – Road Safety Review.</b>  <b>CALC - Circular (copy attached)</b>  Notice of representational arrangements  <b>CARLISLE VOLUNTARY SERVICE – Details of funding</b></p>
<p><b><u>28 ITEMS NOTED Deferred from meeting 12.10.05</u></b>  <b>HADRIAN'S WALL LOCAL CONCERNS GROUP –</b>  Cllr. Cawley reported verbally at last meeting (copy circulated 12.10.05)..  <b>CROSBY-on-EDEN SCHOOL</b>  Book of the children's flood work  <b>CARLISLE CITY COUNCIL</b>  Local Plan Deposit Draft – Acknowledgement of request to change of boundary settlement to include Houghton Church  <b>CUMBRIA COUNTY COUNCIL – Public notice - extension of age range to include nursery</b>  <b>CARLISLE PARISH COUNCIL ASSOCIATION -</b>  AGM 03.10.05 – Clerk's report attached.  <b>CARLISLE ENVIRONMENT FORUM – Meeting 27.10.05 Tullie House 6-9pm – Recycling.</b>  <b>VAC – Community &amp; Parish Plans Conference 21.10.05 - Cancelled</b>  <b>CYBERMOOR – Website information.</b></p>	<p><b><u>ITEMS NOTED</u></b>  <b>CARLISLE CITY COUNCIL</b>  <b>P C &amp; Executive - meeting 28.11.05</b>  <b>Economic &amp; Community Development –</b>  Additional County Council Funding for village halls – information sent to village halls.    <b>CARLISLE ENVIRONMENTAL ACTION – AGM 9.11.05</b>    <b>LETTER FROM DAVID MACLEAN - re. Local Communities Sustainability Bill (copy attached)</b></p>

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# STANWIX RURAL PARISH COUNCIL

## SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING HELD ON 9<sup>TH</sup> November 2005

Clerks Salary (64 Hours)			£406.33	VN55
Clerks Expenses	Room Rent	£26.68)		
	Postage	£6.94)		
	Mileage	£16.50)	£50.12	VN56
Inland Revenue	Tax £72.59 NI £18.96		£91.55	VN57
Councillor Cawley	(re-imburse emergency kit £86.76 +vat £15.18 )		£101.94	
	(re-imburse emergency kit £177.45 + vat £31.05)		£208.50	VN58
Jean Airey (Internal Audit for 1 <sup>st</sup> Quarter & 2 <sup>nd</sup> Quarter 2005/2006)	100.00)			
	Travelling costs	64.50)	£164.50	VN59
<u>Sub Total - £1022.94</u>				

## ADDITIONAL ITEMS TO BE AUTHORISED RECEIVED FOLLOWING ISSUE OF AGENDA 2.11.05

DSD Construction Ltd (Houghton Village Hall car park works £6382.98 + vat £1117.02)		£7500.00	VN60
K J Steele (Crosby Hall – dig out parking area £542.00 + vat £94.85)		£636.85	VN61
Charles Thurnam & Sons Ltd (£11.64 + vat £2.04)		£13.68	VN62
Steven Alecock ( re-imburse for emergency kit contents)		£115.03	VN63
<u>Sub Total £8265.56</u>			

TOTAL PAYMENTS 9.11.05 £9288.50

SIGNED  CHAIRMAN 14/12/05' COUNCILLOR

*on bus day 14/12/05.*

## HSBC BALANCE AS AT 28/10/05

Cheque Account		1643.71
Money Manager		57129.76
Less u/p Chq's	250.00	
<b>Total</b>		<u>58523.47</u>

## BANK RECONCILIATION

Balance as at 31.03.05		29433.37
Income to date		41218.20
Less Expenditure	12128.10	
<b>Total Balance as at 28.10.05</b>		<u>58523.47</u>

**STANWIX RURAL PARISH COUNCIL****MINUTES OF PROCEEDINGS at the Parish Council meeting held on Wednesday 14<sup>th</sup> December 2005**

**PRESENT:**Cllr. C Nicholson (in the chair)

**Parish Councillors:** Ms W Aldred, Mr S Alecock, Mr s S Aglionby, Mr G Cawley, Mr M Clarke, Mr W Clark, Mr A Gosling, Mrs L Kielty, Mr A Lightfoot, Mrs M Naylor, Mr C Nicholson, Mr W Wannop, Mr A Welsh

**City Councillor:** Mrs M Bowman

1. **Apologies** were received from Cllr. Mr P Gascoigne and Cllr. E Firth.

2. **MINUTES – Resolved** to authorise the chairman to sign the minutes of the meeting held on 9<sup>th</sup> November 2005 (previously circulated) as a true record.

3. **DECLARATIONS OF INTEREST** - Cllr. Wannop declared a personal interest in application ref 05/1251 agenda item 5bv).

4. **PUBLIC PARTICIPATION** No public participation.

**5. PLANNING**

**a) REPORTS- Noted**

i) **05/1003 - Warnell View, Brunstock Carlisle** – Demolition of existing garage, erection of detached double garage with stores;flank extension to dwelling to provide dining room and conservatory (revised proposal).

**- PERMISSION GRANTED**

ii) **05/0950 - 24 Houghton Road, Carlisle** – Two storey extension to provide double garage, itulity, swimming pool and associated plant room with 1 en suite bedroom above. Single storey enlarged lounge together with new boundary fence and gates.

**- PERMISSION GRANTED**

iii) **05/1022 – 12 Vestaneum, Low Crosby, Carlisle** – Two storey rear extension to provide garden room, dining area and utility room on ground floor with 2 en suite bedrooms above

**- NOTIFICATION OF DEFERMENT**

iv) **05/1177 – Houghton Hall, Houghton, Carlisle** – Change of use to retail (garden centre) and leisure (visitor attraction) and erection of associated outbuildings, car park alteration to access, children's play area, formation of offices, installation of sewage treatment plant, foot/cycle path and landscaping. (Amendments to previously approved application).

**- PERMISSION GRANTED**

v) **05/1159 – Holme Ends Farm, Crosby-on-Eden** – Use of land for storage of bagged chippings from tyre shredder

**- APPLICATION WITHDRAWN**

Since the issue of the agenda another application had been received from the County Council with regards to permission for waste processing. **Council resolved to reply to county council with the same comments as given to the City Council.**

v) **05/1141 – Complete Engineering Services, Holme Ends, Crosby-on-Eden** – Demolition of existing workshop and steel framed extension to existing steel framed building to provide improved machinery layout for existing engineering manufacturing process.

**- PERMISSION GRANTED**

**b) APPLICATIONS**

i) **05/1183 - 1 Vestaneum, Crosby, Carlisle** – Single storey extension to side elevation to form living room, WC and utility room.

**-Resolved – No objections**



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ii) 05/1201 – Eden Croft, Crosby-on-Eden, Carlisle – Proposed External & Internal Alterations & incorporation of existing outhouses into the main dwelling.  
- Resolved – No objections

iii) 05/1090 – New House, Poplars Farm, Houghton – Amended Plans - Single storey extension to provide play/sun room with sun terrace above together with detached garage, and alterations to the front elevation.  
- Resolved – No objections

iv) 05/1275 – Pennine View, Linstock, Carlisle – Extension to provide garage, utility, shower/wc, kitchen/dining and sun room  
- Resolved – No objections

v) 05/1251 Moor House, Rickerby, Carlisle – Extension of the garden into the adjoining field together with the formation of a tennis court  
- Resolved – No objections

vi) 05/1298 – Eden Croft Cottage, Crosby-on-Eden, CA6 4QN – Internal alterations to provide larger kitchen, utility room, and first floor bedroom and bathroom plus replacement porch (LBC).  
- Resolved – No objections

**6 HIGHWAYS -**

- a) LAYBY - HOUGHTON (opposite Houghton Shop) – Chairman reported two ideas on signs. Planning consent may be needed and chairman will pursue and report at next meeting.
- b) DRAINS/GULLY CLEANING - Crosby-on-Eden – Chairman reported that residents had advised him that United Utilities had cleaned some drains. The City Council will be cleaning their drains in the near future.
- c) CUMBRIA COUNTY COUNCIL – Second Local Transport Plan – Cllr. Aldred's reported no further comments were necessary.
- d) A689 ACCIDENT – Noted accident at Park Broom Road End 21.11.05.  
Resolved – Write to relevant authority to ask for a stabling lane on this section of the road.

**7 CARLISLE CITY COUNCIL –**

- a) Meeting of council's executive and Parish Council Representatives – 28.11.05 - Chairman reported the City Councils waste management plans. It was reported that 520 people were still not back in their houses following the floods in January. Emergency plans were going to be tested in early part of 2006.
- b) Development Control Committee – Site inspection 14.12.05 - 12 Vestaneum, Crosby-on-Eden.  
- Chairman reported a satisfactory meeting.
- c) Parish Council & Village Hall Grant Schemes 2006/2007 – Noted deadline for applications 31.01.06.

**8 CRIME REDUCTION PARTNERSHIP – Small project fund –** Clerk had nothing to report. Update at next meeting.

**9 CUMBRIA COUNTRYSIDE ACCESS STRATEGY –** Cllr Welsh will study and report back to council. Deadline is 28.02.06.

**10 GREENS MAINTENANCE –** Noted signed contract received.  
(Cllr. Nicholson advised that Houghton goalmouth's needed re-turfed. A local resident has offered to do this job).  
- Resolved - Council resolved to ask resident to go ahead with repairs and send Parish Council the invoice.

**11 EMERGENCY PLANS /BOXES**

- a) Emergency Plan – Cllr. Aldred updated councillor's. Leaflets had been distributed. Flood defences were being installed into houses at Crosby, although The Stag and the School do not qualify for these under the scheme.  
- Resolved – Ask LEA if they could secure funding for the installation of flood barriers at the school.
- b) Emergency Boxes – Cllr. Cawley advised that the boxes were finished and Crosby's had been distributed already. The Parish Council will periodically check the contents for their condition.

- c) **Power Supplies in Village Halls** – Cllr. Gosling gave a comprehensive report.
- Resolved – Cllr. Gosling to cost project and report at next meeting.

**12 PARISH PLAN –**

- a) Cllr. Cawley - Reported that workshop attended had been valuable with ideas for future funding. A draft form of the plan will be distributed at the next meeting.
- b) **Community Futures** – It was noted that final claims for the advance grant or additional monies should be delivered to them by 20<sup>th</sup> February 2006.

**13 DRAFT PARISH PLAN PROJECTS** – To be deferred to next meeting.

**14 MOOR PARK LANE, CROSBY-on-EDEN** – Chairman is still investigating and will report at next meeting.

**15 GREAT NORTH AIR AMBULANCE** – Brochure and letter asking for donations (copy circulated).

- Resolved – To donate £100.00

**16 WRVS** – Request for a donation.

- Resolved – Not to donate.

**17 CLERK**

- a) **CLERKS RESIGNATION** - Appointment of a new clerk.
- Chairman and councillor's thanked the clerk for all her hard work and reluctantly accepted her resignation.
- Resolved – Cllr's Aldred, Kielty, M Clark, and Nicholson to form a working party for the appointment of a new clerk.

**18 CARLISLE ENVIRONMENTAL ACTION** – AGM - 9.11.05. Clarke's report on meeting was noted.

**19 CPCA – Future of Community Hospitals** –

- Resolved - Cllr. M Clarke and S Aglionby to draft a reply of objection to the closure of Brampton Hospital.

**20 STATE VETERINARY SERVICE** – Cllr. Cawley's report on Rabies seminar was noted.

**21 CUMBRIA POLICE AUTHORITY** –

- a) **Liaison Forum Meeting** - Thursday 12.01.05. Cllr M Clarke and Cllr. Aldred to attend and report at next meeting.
- b) **Police force structures** – Summary of consultation in Cumbria (copy circulated). No further comments.

**22 FINANCE.**

- 1 To authorise the payments listed voucher numbers 64 to 71 with the addition of 1 item voucher number 72.
- 2 **HSBC Balances** –
- Resolved - To authorise bank reconciliation on payment slip attached.
- 3 **Capital Grant** - received for Houghton Village Hall from Carlisle Cite Council - £1500 for works to car park.
- 4. **Inland Revenue** – Noted Cheque £250.00 received for filing tax returns on-line.

**23 DATE OF NEXT MEETING** - Wednesday, 11th January 2005, at HOUGHTON VILLAGE HALL

**24 OTHER MATTERS TO BE REFERRED TO NEXT MEETING**

- a) Standing Orders Review
- b) Road signs/markings at The Nurseries, Linstock.

**25 DOCUMENTS RECEIVED FOR INFORMATION** – noted

**CARLISLE CITY COUNCIL**

Forward Plan of Key Decisions 1.12.05 – 31.03.05

Agenda's – website

Regulatory Panel - 23.11.05





Community & Overview Panel - 24.11.05  
Executive – 14.11.05  
Executive Committee - 21.11.05  
Development Control – 11.11.05  
Special Corporate Resources Overview & Scrutiny Panel – 10.11.05  
Corporate Resources & Overview Scrutiny Committee – 6.12.05

**Funding Fair** – 26.01.05 Solway Business Centre

**Council Tax/ Parish Precept - 2005/2006 - Schedule**

**LETTER OF THANKS** – Residents of Houghton Road for support of objection to planning appln. 05/0950

**VAC** – Annual report

**CALC** - Quality Parish Development Programme leaflet

**CARLISLE FARMERS MARKET** – Posters 02.12.05

**CALC** – Computer and Internet use questionnaire

**CARLISLE CVS** – Funding information/volunteer leaflet

### **26 ITEMS NOTED**

**PERSIMMON HOMES** - Details of houses for sale at Cargo

**BT** - Removal of payphone has been cancelled

**CUMBRIA COUNTY COUNCIL** – Working together magazine

**CROSBY-on-EDEN Parish Hall** – Letter from chairman with estimates for car park works

**ALLIANZ CORNHILL** – Documents received to include councillors under fidelity guarantee

**DANWOOD** – Info received from new service contractor

**CALC** – Results of survey of Local Council's functions in Cumbria.

Circular (copy attached)



STANWIX RURAL PARISH COUNCILSCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING HELD ON 14<sup>th</sup> December 2005

Clerks Salary (64 Hours)		£406.10	VN64
Clerks Expenses	Room Rent	£26.68)	
	Postage	£5.26)	
	Mileage (37 miles @ .50p per mile £18.50)	£50.44	VN65
Alison Irving (re-imburse for printing of emergency leaflets etc at Prontaprint)		£252.80	VN66
Inland Revenue	Tax £72.82 NI £18.96	£91.78	VN67
Charles Thurnam & Sons (Meterclick £20.19 + vat £3.53)		£23.72	VN68
Susan Aglionby (re-imburse for emergency box contents £42.81 + vat £7.48)		£50.29	VN69
Graham Cawley (re-imburse for emergency box contents £ 86.32 + vat £15.09)		£101.41	VN70
KJS Steele (Repair drain @ Linstock £216.00 + vat £37.80)		£253.80	VN71
Craig Nicholson (re-imburse for job advertisement £185.70 + vat £32.50)		£218.20	VN72

Sub Total      £1448.54



SIGNED \_\_\_\_\_ CHAIRMAN \_\_\_\_\_ COUNCILLOR \_\_\_\_\_

*on bus day 11<sup>th</sup> January 2006.*

HSBC BALANCE AS AT 28/11/05

Cheque Account	2105.87
Money Manager	48629.76
<b>Total</b>	<b>50735.63</b>

BANK RECONCILIATION

Balance as at 31.03.05	29433.37
Income to date	42718.86
Less Expenditure	21416.60
<b>Total Balance as at 28.11.05</b>	<b>50735.63</b>

STANWIX RURAL PARISH COUNCILMINUTES OF PROCEEDINGS at the Parish Council Meeting held on Wednesday 11<sup>th</sup> January 2006

**PRESENT:** Cllr C Nicholson (in the chair)

**Parish Councillors:** Ms W Aldred, Mr S Alecock, Mrs S Aglionby, Mr G Cawley, Mr M Clarke, Mr P Gascoigne, Mr A Gosling, Mr A Lightfoot, Mr W Wannop, Mr A Welsh

**City Councillor:** Mrs M Bowman

1. **Apologies** were received from Cllr. Mrs M Naylor, Mr W Clark and Mr E Firth.
2. **MINUTES Resolved** to authorise the chairman to sign the Minutes of the meeting held on 14<sup>th</sup> December 2005 (previously circulated) as a true record
3. **DECLARATIONS OF INTEREST** - Cllr Gosling declared an interest in Carlisle Small Arms Club which was later noted under agenda item 21.
4. **PUBLIC PARTICIPATION** – No public present.

#### 5. PLANNING

##### a) REPORTS- Noted

i) 05/0325 Low Wallhead Farm, Walby, Crosby-on-Eden, Carlisle – Extension to provide garage, hall, shower room, kitchen and conservatory.

- PERMISSION GRANTED

ii) 05/0434 – Land adjacent to Eden Golf Club, Newby Grange, Carlisle – Operations to form an extension to the existing golf course to provide 4 holes.

- PERMISSION GRANTED

iii) 05/1251 – Moor House, Rickerby, Carlisle – Extension of the garden into the adjoining field together with the formation of a tennis court.

- PERMISSION GRANTED

##### b) APPLICATIONS

i) 05/1368 – Waterside Cottage, Tarraby, Carlisle – Single storey extension to provide additional bedroom and en-suite bathroom.

- NO OBJECTIONS

ii) 05/0434 – Woodside, Houghton, Carlisle – Erection of car port, replacement conservatory and alterations to external windows and doors

- NO OBJECTIONS

#### 6 HIGHWAYS -

a) **LAYBY - HOUGHTON (opposite Houghton Shop)** – Chairman reported no further progress on signage and will report at next meeting.

b) **DRAINS/GULLY CLEANING - Crosby-on-Eden** – Statements from United Utilities appeared partially contradicted by local observations. UU had undertaken specific works in village & at pumping station and planned prioritised works programme which included village. Carlisle City Council not reported to be working in village but probably starting work within next few weeks.

c) **ROAD SIGNS/MARKINGS** – The Nurseries, Linstock.

**Resolved:** Progress this with Highways to get this road adopted so that give way lines can be marked on road when exiting from The Nurseries estate. Pursue the possibility of signage to the Nurseries.

#### 7 CARLISLE CITY COUNCIL –

a) **Parish Council & Village Hall Grant Schemes 2006/2007** –

- Cllr. Gosling reported cost of emergency lighting/heating in village halls.

**Resolved:** To go ahead with this and apply to City and County council for a capital grant.

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- Cllr. Lightfoot reported an estimated cost for the rear wall at Houghton Village Hall, but has yet to discuss this with the hall committee. If the hall committee wish to apply for a grant then they should obtain a written estimate and pass to the clerk.

b) **Additional County Council funding** – Noted grant for Houghton Village Hall £360.00 for outside lighting.

c) **Parish Councils Code of Conduct** – (Copy circulated). Any change of interest should be reported Clerk has forms.

## 8 CUMBRIA COUNTY COUNCIL

a) **Definitive map and statement** – Chairman reported no action necessary.

9 **ODPM – STANDARDS OF CONDUCT IN LOCAL GOVERNMENT** – Chairman to report at February meeting.

10 **CRIME REDUCTION PARTNERSHIP – Small project fund** – Clerk to report at next meeting.

11 **CUMBRIA COUNTRYSIDE ACCESS STRATEGY** – Cllr Welsh advised that it was important that the Parish Council is aware that this report exists.

**Resolved – Rights of Way** – Cllr Welsh, Alecock, Gascoigne and Nicholson to advise clerk of possible improvements to footpaths in the Parish. Clerk to report this to County Council.

## 12 EMERGENCY PLANS /BOXES

a) **Emergency Plan** – Cllr. Aldred advised that our emergency plans were not be ready until end of February.

**Resolved** - To ask City Council if they could delay their testing until Parish Council were ready to test at the same time.

b) **Power Supplies in Village Halls** – Cllr. Gosling reported at item 7a.

c) **Possibility of subscribing to the flood forum** – Cllr. Aldred advised this was free of charge.

**Resolved:** To subscribe to the Forum.

**Resolved:** Support the early day motion to try and secure more funding from government for national flood defences.

(Cllr. Cawley advised that Emergency Boxes had been delivered to Houghton and Crosby. A diary needs to be kept to check validity of contents).

## 13 PARISH PLAN –

a) **Draft Plan** –

**Resolved** – Working group to meet on 23<sup>rd</sup> January to discuss and report to council at February meeting.

b) **Draft Parish Plan Projects** –

**Resolved** - Working group to discuss and decide order of priority. To be further discussed at full council in February.

14 **MOOR PARK LANE, CROSBY-on-EDEN** – Chairman to report at February meeting.

15 **APPOINTMENT OF A NEW CLERK** – Vacancy to be re-advertised.

## 16 STANDING ORDERS REVIEW –

**Resolved** : Chairman to issue proposed changes for next month's meeting.

17 **CUMBRIA POLICE** – Noted telephone number for non-emergencies is now 0845 33 00 247.

18 **MOTORWAY UNDERPASS by Beck Cottage, Houghton** – Complaint received of horse manure over path.

**Resolved:** No action to be taken at this time.

**19 FINANCE.**

**1 Resolved** – To authorise the payments listed voucher numbers 73 to 82.

**2 HSBC Balances** –

**Resolved:** To authorise bank reconciliation on the payment slip attached.

**3 Cumbria County Council** – Noted cheque received for grant for Houghton Village Hall extension to car park – £1000.00

**4. United Utilities** - Noted Cheque received £9.20 Wayleave.

**20 DATE OF NEXT MEETING - Wednesday, 8th February 2006, at HOUGHTON VILLAGE HALL**

**21 OTHER MATTERS TO BE REFERRED TO NEXT MEETING**

- a) Houghton – Pot hole at Guitar Cabin.
- b) The Near Boot – Provision of bottle bank.

**To Note:**

(Re item 3 Cllr. Gosling advised that Carlisle Small Arms Club have not objected to Cumbria County Council planning Appn. No. 1/05/9026, Holme Ends Farm, but asked that access be kept clear for emergency vehicles; in the event of an accident).

**22 DOCUMENTS RECEIVED FOR INFORMATION - Noted**

**Carlisle City Council**

**Website agenda's**

- Infrastructure Overview & Scrutiny – 15.12.05
- Overview & Scrutiny Management – 15.12.05
- Development Control – 16.12.05
- Executive – 19.12.05
- Forward Plan of Key Decisions 1.06.06 – 30.04.06
- Regulatory Panel – 04.01.06
- Licensing Committee – 04.01.06

**SLCC** – Conference 31.01.06

**HSBC** – Change of telephone number

**Cumbria County Council** – Getting Around Cumbria & Lake District  
Highways bulletin

**Linstock WI** – Statement of accounts

**Highways Agency** –Traffic Information leaflet

**Local Council Review** – Journal

**Friends of the Lake District** – Overhead wires project newsletter

**Stagecoach** – Nightbuses to cease operation (not our area)

**Playground** - Equipment leaflet

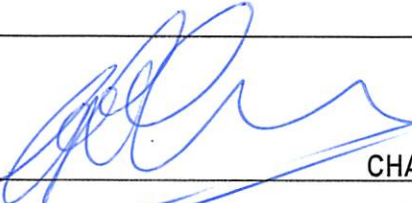
**Hutchison 3G** – Information

**23 ITEMS TO NOTE - None**

STANWIX RURAL PARISH COUNCIL

SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING HELD ON 11<sup>th</sup> January 2006

Clerks Salary (64 Hours December 2005)	£406.31	VN73
Clerks Expenses		
Post £1.89		
Miles £12.50		
Room rent £26.68	£41.07	VN74
Inland Revenue (Tax £72.61 NI £ 18.96)	£91.57	VN75
DSD Construction – Crosby on Eden extension of car park area (£6015.52 + vat £1052.72)	£7068.24	VN76
Crosby –on-Eden Parish Hall (hire of hall from April –September 2005)	£60.00	VN77
Great North Air Ambulance Donation	£100.00	VN78
Charles Thurnam (stationery £15.83 + vat £2.77)	£18.60	VN79
S Nicholson (Grass Cutting October 2005)	£314.28	VN80
Border Food Machinery (Crosby Parish Hall crockery £1290 + vat £225.75)	£1515.75	VN81
Alison Irving (re-imburse BT invoice £77.44)	£77.44	VN82
<b>TOTAL</b>	<b>£9693.26</b>	

SIGNED  CHAIRMAN \_\_\_\_\_ COUNCILLOR \_\_\_\_\_

*On this day 8<sup>th</sup> February 2006.*

HSBC BALANCE AS AT 28/12/05

Cheque account		961.57
Money Manager		50166.84
Less u/p chq's 887& 889	304.09	
<b>Total</b>		<b>50824.32</b>

BANK RECONCILIATION

Balance as at 31.03.05		29433.37
Income to date		44256.09
Less expenditure	22865.14	
<b>Total balance as at 28.12.05</b>		<b>50824.32</b>

**STANWIX RURAL PARISH COUNCIL****MINUTES OF PROCEEDINGS at the Parish Council Meeting held on Wednesday 8<sup>th</sup> February 2006**

**PRESENT:** Cllr C Nicholson (in the chair)

**Parish Councillors:** Mr S Alecock, Mr G Cawley, Mr W Clark, Mr A Gosling, Mrs L Kielty, Mr A lightfoot, Mrs M Naylor, Mr A Welsh

**City Councillor:** Mrs M Bowman

**County Councillor:** Mr J Mallinson

**1. APOLOGIES:** Cllr's Mr N Woodmass, Mr P Gascoigne, Mrs S Aglionby, Ms W Aldred, Mr M Clarke, Mr W Wannop

**2. MINUTES – Resolved:** to authorise the chairman to sign the Minutes of the meeting held on 11<sup>th</sup> January 2005 (previously circulated) as a true record.

**3. DECLARATIONS OF INTEREST -** Cllr. C Nicholson declared a personal interest on planning application 06/0038 Crosby-on-Eden School.

**4. PUBLIC PARTICIPATION**

**Crosby-on-Eden Drains –** A resident updated the council on the drainage problems in Crosby.

**Residents Against Custody Suite -** Members of Residents Against Custody Unit attended the meeting and read out a statement which questioned comments alleged to have been made by Cllr Aldred and whether or not Cllr Aldred should have declared an interest in respect of the custody suite.

Chairman stated that in Cllr Aldred's absence it would be grossly unfair to allow discussion of the matter and proposed it to be added to the agenda for the council's next ordinary meeting. Resident's agreed not to take any further action in the meantime.

**5. PLANNING**

**a) APPLICATIONS**

**i) 06/0038 – Crosby-on-Eden Primary School, Crosby, Carlisle –** Single storey extension to provide hall extension together with associated storage and lunch delivery area

**- NO OBJECTIONS**

**6 HIGHWAYS –**

**Houghton**

**a) Layby - Houghton (opposite Houghton Shop) –** Chairman reported that the original problem with long stay parking has resolved to a great extent.

**Resolved:** No further action to be taken at present.

**b) Houghton Road –** Complaint received from resident re increase in traffic.

**Resolved:** Inform resident that Capita is considering this together with the problems of traffic calming in Houghton.

**c) Pot hole at Guitar Cabin -** Causing traffic to drift to middle of road.

**Resolved:** Write to County Council Highways for urgent resurfacing of this area of road.

**Linstock**

**a) Road Signs/Markings –** The Nurseries, Linstock. Chairman reported that we have written to Capita and are awaiting their reply.

**A689 Lay-by**

**a) Lay-by near Junction 44 –** Complaint received from resident about litter in this area.

**Resolved:** Clerk reported problem and the litter had been collected the following day.

**7 CROSBY-ON-EDEN**

**a) Drains –** Chairman reported.

**Resolved:** Cllr. Mrs M Bowman will pursue the concerns over who is responsible for the drains in Crosby and report back to parish council.

**b) Newby Grange Rally track** – City Council have reported that the applicant has 14 days to make a new planning application, deadline 15.02.06, if no application received then enforcement action will be taken.

**8 HOUGHTON** – Continuing dog dirt problem.

**Resolved:** Cllr. M Bowman will arrange for Dog warden to contact clerk to arrange this.

**9 ODPM – STANDARDS OF CONDUCT IN LOCAL GOVERNMENT** – Discussion paper. Chairman reported.

**Resolved:** No further action.

**10 CRIME REDUCTION PARTNERSHIP – Small project fund** – Clerk reported an application form had been received. Any kind of project to reduce crime will be considered

**Resolved:** - Apply for lighting at path through from The Green to Smithy Croft, Houghton.

**11 CUMBRIA POLICE AUTHORITY** – Liaison Forum –Meeting 12.01.06. In the absence of Cllr. Aldred, Cllr., Nicholson read out her report.

**12 EMERGENCY PLANS /BOXES**

**a) Emergency Plan** – Cllr. Nicholson reported everything was going well with the plan. Cllr. Alecock would be grateful for some help in delivering questionnaires.

**b) Emergency Boxes** - Cllr. Cawley advised that hall's now have the boxes in place.

**c) Insurance liabilities for emergency equipment** – Chairman advised that this would need to be assessed and placed on a future agenda.

**13 PARISH PLAN** –

**a) Draft Plan** - Cllr. Cawley and working group finalised draft, all councillors should have a copy for the next meeting.

**b) Draft Parish Plan Projects** – Working group prioritised projects and these are all now in the plan.

**14 MOOR PARK LANE, CROSBY-on-EDEN** – Chairman reported Lane is not adopted by the City. Because of its status as a footpath the entire lane may be a public right of way. This of course does not allow automatic free access to vehicles. The southern end of the lane constitutes a public footpath, which it is illegal for vehicles to use. City Council Planning Officers recommend checking for any interest County Highways/Capita may have in the lane. Residents could not erect a sign but Parish Council may erect one on their behalf.

If County Highways/Capita has no interest City Planning will be happy to assist the Parish Council in the erection of a suitable sign.

**15 APPOINTMENT OF A NEW CLERK** – Working group are to meet and arrange interviews.

**16 STANDING ORDERS REVIEW** – (copy circulated).

**Resolved:** Council authorised amendments to the standing orders.

**17 THE NEAR BOOT** – Provision of bottle bank. Chairman reported that banks will be in situ in the near future.

**18 CARLISLE CVS – Launch of New Parks for People Programme Grants** –

**Resolved:** Write to City Council asking them to consider extending footpath through Rickerby Park from cattle grid at Rickerby to the cattle grid at Brampton Road.

**19 FINANCE.**

**1 Resolved to authorise** payments listed voucher numbers 83 – 91.

**2 HSBC Balances** – **Resolved:** authorise bank reconciliation on payment slip attached.

**3 Internal Auditor** – **Resolved:** to accept internal auditors report. (copy circulated).



**20 DATE OF NEXT MEETING - Wednesday, 8th March 2006, at HOUGHTON VILLAGE HALL**

**21 OTHER MATTERS TO BE REFERRED TO NEXT MEETING**

- a) **Council for the protection of Rural England** – Traffic calming. Cllr. Cawley to report.
- b) **Tarraby Lane** – State of road.
- c) **Brunstock Bridleway** – Tractor has been reported parking at this site.
- d) **Footpath between Orchard Lane, Houghton and Kingstown.**
- e) **Crosby-on-Eden school** – Yellow Zigzag lines.

**22 DOCUMENTS RECEIVED FOR INFORMATION Noted**

**CARLISLE CITY COUNCIL**

**Agenda's on website**

Corporate resources overview & Scrutiny panel –  
19.01.06

Special community Overview & Scrutiny Panel –  
10.01.06

Minutes for full council – 17.01.06

Development Control Committee – 27.01.06

Ward Plan of Key decisions – 01.02.06-31.05.06

Overview & Scrutiny panel – 02.02.06

Special Council meeting – 06.02.06

**Cumbria Community Foundation** – Annual Review and  
financial statement

**Crosby-on-Eden Parish Hall** - Copy of estimates for  
emergency lighting

**Dogs Trust** – Poster

**Wetheral & Stanwix Rural Neighbourhood Forum** –  
Meeting 26.01.06 Corby Hill Methodist Hall

**23 ITEMS NOTED**

**CARLISLE CITY COUNCIL –**

**Carlisle Renaissance** – To note consultation late  
January /early February

**Legal & Democratic Services** – Code of Conduct  
information

**Gypsy and Traveller Community Protocol** – Copy  
attached for your information

**CALC** - Circular (copy attached)

Events & training programme (copy attached), to  
be booked via the clerk

Quality Parish Development programme -

Update

**Hadrian's Wall** - Communication Update

**Great North Air Ambulance** – Thank you letter for parish  
council grant and GNAAS report.

**Linstock** – Complaint from resident re grass cutting -  
Chairman/clerk to respond.

**STANWIX RURAL PARISH COUNCIL****SCHEDULE OF PAYMENTS TO BE AUTHORISED AT THE MEETING HELD ON 8<sup>th</sup> February 2006**

Clerks Salary (64 Hours January)		£406.33	VN83
Clerks Expenses	Post £6.62		
	Miles 44 @ .50p = £22.00		
	Room rent £26.68	£55.30	VN84
Inland Revenue (Tax £72.59 NI £18.96)		£91.55	VN85
Parish Plan (Re-imburse Cllr G Cawley for stationary)		£17.96	VN86
SH Electrical (Houghton Village Hall new light switchboard £120.00 + vat £21.00)		£141.00	VN87
SH Electrical (Houghton Village Hall 3 new outside lights £635.00 + vat £111.13)		£746.13	VN88
Craig Nicholson (Re-imburse for job advertisement £196.80 + vat £34.44)		£231.24	VN89
Thurnams (stationery £15.83 + vat 2.77)		£18.60	VN90
Jim Brunton (Audit 01.04.04 – 31/09/04)		£100.00	VN91
<b>TOTAL</b>		<b>£1808.11</b>	

SIGNED

CHAIRMAN

8/03/06

COUNCILLOR

**HSBC BALANCE AS AT 28/01/06**

Cheque account		1014.92
Money Manager		40226.04
Less u/p chq's	50.29	
<b>Total</b>		<b>41190.67</b>

**BANK RECONCILIATION**

Balance as at 31.03.05		29433.37
Income to date		44315.70
Less expenditure	32558.40	
<b>Total balance as at 28/01/06</b>		<b>41190.67</b>

**STANWIX RURAL PARISH COUNCIL**

**MINUTES OF PROCEEDINGS at the Special Parish Council Meeting held on Monday 20<sup>th</sup> February 2006**

**PRESENT :** Cllr. Nicholson (in the chair)

**Parish Councillors:** W Adred, S Aglionby, W Clark, M Clarke, W Wannop, A Gosling, A Lightfoot, N Woodmass, L Kielty, S Alecock, G Cawley, M Naylor

**1. Apologies:** Cllr's A Welsh and P Gascoine


**2. Appt. of new clerk –**

**Resolved:** Appointment for a probationary period of 6 months to be offered to Mr Clive Moth.

**Resolved:** Salary scale to be offered – Spinal column 19 on the NJC salary scale.

**Resolved:** Arrange for Billy Cannon to move office contents from Mrs Irving's to Mr Moth's address.

**3 Close of meeting 7.50pm.**

 8/03/06

# STANWIX RURAL PARISH COUNCIL

Minutes of a meeting of Stanwix Rural Parish Council held on 8<sup>th</sup> March 2006 in Houghton Village Hall

## 1. Apologies for absence

Apologies for absence were received from Cllrs W Aldred, S Alecock, M Clarke, M Naylor, A Welsh and County Cllr J Mallinson

## 2. Present

Cllr C Nicholson(Chair) and Cllrs S Aglionby, G Cawley, W Clark, P Gascoigne, A Gosling, L Kielty, A Lightfoot, W Wannop, N Woodmass.

## 3. In attendance

City Cllrs M Bowman and E Firth

Approximately 14 members of the public.

## 4. Declarations of interest

No declarations of a personal or prejudicial interest relating to any item on the agenda were made.

## 5. Minutes of the meeting held on 11<sup>th</sup> January 2005

The Minutes of the meeting held on 8<sup>th</sup> February were received, agreed and signed by the Chairman as a correct record

## 6. Minutes of the special meeting held on 20<sup>th</sup> February 2006

The minutes of the extra ordinary meeting of the Council held to ratify the appointment of Mr CS Moth as Clerk and Responsible Financial Officer were received, agreed and signed by the Chairman as a correct record.

Mr Moth was welcomed to his first meeting

## 7. Public participation

The Chairman adjourned the meeting to allow members of the public to raise questions and matters of interest.

Several residents raised an issue in regard to the action of a Parish Councillor in representing the Council at a recent Police Authority Forum. Clarification in regard to process and procedure was given. Correspondence between the Councillor and the group known as "Residents Against Custody Suite" was noted. It was further acknowledged that the Parish Council would not be able to discuss this matter. The Chairman accepted however that the principle concerning the role of Councillors and the representation of the Parish Council at external meetings was an issue that should be reviewed.

The Chairman reconvened the meeting of the Parish Council

## 8. Planning matters

The following permissions were noted



- **05/1368 – Waterside Cottage, Tarraby, Carlisle** – Single storey extension to provide additional bedroom and en-suite bathroom
- **05/1334 – Woodside, Houghton, Carlisle** – Erection of car port, replacement conservatory and alterations to external windows and doors.
- **1/05/9026 (Cumbria County Council)** – Holme End Farm, Crosby-on-Eden

The following applications were considered

**06/0132 – Land adjacent to Orchard Gardens, Houghton, Carlisle** – Proposed residential development (outline application).

**Resolved:** that the Council object to the application for the following reasons -

- The proposed site lies in open countryside outside the defined boundary of the settlement of Houghton.
- The proposed development would intrude into open countryside.
- The proposal would generate an unacceptable increase in traffic.
- The proposal would overstretch the existing drainage/foul sewer infrastructure.
- Concerns regarding land/surface water drainage.

A copy of a letter of objection addressed to Carlisle City Council from a resident was received and noted.

**06/0090 – Greenfields Farm, Houghton, Carlisle** – Demolition of disused stables and erection of 1No. 4 bedroom bungalow with double garage.

**Resolved** to make the following observations

The Council is concerned to ensure the maintenance of access to the adjacent public footpath

**06/0096 – L/A Cumbria Police Northern Traffic Unit, Hadrians Camp, Houghton Road, Carlisle** - Erection of modular unit to be used as a locker room.

**Resolved** that no observations be made

**06/0179 - Land at barn at Crosby House, Crosby, Carlisle** – Conversion of barn to create camping barn (revised application).

**Resolved** that no observations be made

**06/0207 - 183 Tribune Drive, Houghton, Carlisle** – Erection of conservatory to rear.

**Resolved** that no observations be made

**05/1202 - Land off California Road, Kingstown, Carlisle** – Provision of golf centre comprising driving range, ancillary building incorporating indoor simulator training, golf club repair and bespoke fitting, incidental sales, access road and ancillary parking and landscaping, together with off-site highway improvements.

**Resolved** that the Council object to the application for the following reasons –

- The proposed site lies in the rural area in open countryside.
- Through its intrusive scale, character and use, the proposal would have significant adverse impact on the character of the rural landscape.
- The proposal would generate noise nuisance in respect of nearby residents.
- The proposal, even using controlled lighting, would generate significant light pollution especially in respect of the Tarraby Conservation Area.

**06/0077 – The Lodge , Newby Grange, Crosby on Eden – Demolition of existing kitchen and erection of replacement kitchen/dining room.**

**Resolved** that no observations be made

**06/0182 152 Houghton Road, Carlisle - Single storey rear extension to provide enlarged kitchen and shower room/wc room**

**Resolved** that no observations be made

**9. Residents Against Custody Suite**

Upon receipt of advice and in acknowledgement that there is correspondence between the parties named in the statement it was **resolved** that no discussion take place in regard to a statement submitted at the last meeting.

**Resolved** that a debate be held soon, in regard to the principles of the role of Councillors representing the Council at external meetings

**10. Highways matters**

The following actions were noted

- **Houghton Road North – Dangerous road surface** – Letter received logging the parish council's concern and request for an inspection. Reference no. 93241
- **Houghton Traffic Calmed Area** - proposal entered on request list for minor traffic works and subject to funding availability to be
- **Crosby on Eden Yellow zig zag lines** – to be actioned shortly
- **Proposal 40mph speed limit Houghton** – Houghton /Scaleby junction improvements - **Resolved** to seek extension of 40mph limit on the western side of the junction so as to commence adjacent to the Cross Hill road junction.
- **Road signs at Linstock** – the County Council say that it is not possible to provide Give Way signs at all priority junctions. The issue cyclist awareness signs will be discussed at the next meeting.
- **U1181 Closure** – **Resolved** to encourage the greater provision of safety measures during the closure period

**11. Carlisle Environment Forum – Meeting 23.02.06.** A report from Cllr M Clarke was received and noted.

**12. Carlisle City Council – Flooding workshop 21.03.06**

**Resolved** that Cllrs G Cawley and W Wannop attend the workshop and submit a written report to the Council.

**13. Council for the Protection of Rural England** - Cllr Cawley reported on the "Quiet Lanes" initiative aimed at reducing speed and intimidating traffic on Class C or unclassified country lanes. He felt that the scheme might be applied between Linstock and Rickerby.

**Resolved** that Cllr Cawley's report be submitted to the Council for the Protection of Rural England indicating this council's interest in the scheme.

**14. Cumbria Rural Forum.** It was noted that the next meeting of the Forum will be 28<sup>th</sup> March to look at Rural Equity

**15. Change of clerk – Resolved** that the former Clerk, Mrs A Irving be retained on a fee basis for further consultations as required by Mr C Moth.

#### **16. Crosby-on-Eden**

**Drains –** The Chairman reported that Green Lane was an adopted thoroughfare.

**Newby Grange Rally track –** The Chairman reported that a planning application, Appn. No. 06/0177 was submitted on 10th February 2006. It was returned to the applicant as an invalid application; the reasons for its invalidity being:

- It requires - a flood of risk assessment.
- A noise consultants report.
- Clarification of the application's nature and permanence.
- Clarification regarding spectator safety.

The Parish Council will be notified of progress in due course.

**Moor Park Lane, Crosby-On-Eden - no report was available**

#### **17. City Cllr E Firth**

At this point Cllr Firth left the meeting. He stated that as he was standing down from the City Council this would be his last Parish Council meeting. He thanked everyone for their support. The Chairman thanked Cllr Firth for his advice and support over the years and wished him well for the future.

#### **18. Tarraby Lane.**

**Resolved** that Cumbria Highways again be approached in regard to the poor state of repair of the lane

#### **19. Brunstock bridleway**

It was noted that a tractor has been reported parking at this site. The owner intends to park elsewhere.

**Resolved** that options for action be investigated and that the Chairman and Clerk take action, based on the best option.

#### **20. Houghton**

The footpath between Orchard Lane, Houghton and Kingstown- is in a bad state of repair.

**Resolved** to report the matter to the Footpaths Office, Carlisle City Council

#### **21. Emergency Plans and Boxes**

- **Emergency Plan –** Cllr. Aldred had submitted a written report. The working Group will be meeting soon. Some leaflets have already been delivered in Linstock. Cllr Crawley and Cllr Aldred will be meeting the Rickerby Garden Residents Group. The City Council has been notified that the group is not ready to test any procedures as they do not wish to hold up their plans to test flood resilience products.
- **Emergency Boxes -** Cllr. Cawley reported that the boxes were almost complete.
- **Insurance liabilities for emergency equipment –** It was agreed that the Village Hall Groups be asked to arrange Insurance cover for the Emergency Boxes.

## 22. Parish Plan

- **Draft Plan** – Cllr Cawley distributed the final draft of the Parish Plan. The report would now be enhanced with photographs and submitted for printing. The Chairman asked that the Council’s congratulations on such an excellent plan should be conveyed to the working group. The Chairman also especially thanked Cllr Cawley for his extensive input to the Plan.
- **Community Futures.** The Clerk reported that he was hopeful that the Countryside Agency grant could still be obtained despite being well beyond the deadline for submitting final details of spending.

## 23. Financial matters

Resolved -

To authorise the payments listed against voucher numbers 92 – 100 :

Clerks Salary (64 Hours January)	£406.32	VN92
Clerks Expenses	Post £7.20	
	Miles 75x50ppm= £37.50	
	Room rent £26.68	£71.38 VN93
Inland Revenue (Tax £ NI £ )		£91.56 VN94
CALC (Training G Cawley)		£10.00 VN95
HMP Durham Goal Nets (Houghton and Linstock)		£84.98 VN96
Danwood (photocopier meterclick 12.40 + vat 2.17)		£14.57 VN97
Grafix Signmakers Ltd		
(Post mounted sign at Crosby VH £225.00 + vat £39.38)	£264.38	VN98
Craig Nicholson (re-imburse for ink cartridges)	£30.00	VN100
<b>TOTAL</b>	<b>£980.82</b>	

To note receipt of capital grants of £500.00 for tarmac work at Crosby Village Hall each from Carlisle City Council and Cumbria County Council.

## 24. Notices and Publications

A schedule of notices and publications received since the last meeting was noted

## 25. Date of next meeting

The next meeting of the Parish Council will be held on Wednesday, 12th April 2006, at Houghton village hall

## 26. Agenda items for next meeting


Resolved that the following items be placed on the agenda for the next meeting

Notice board policy

The Councillor in a representative role

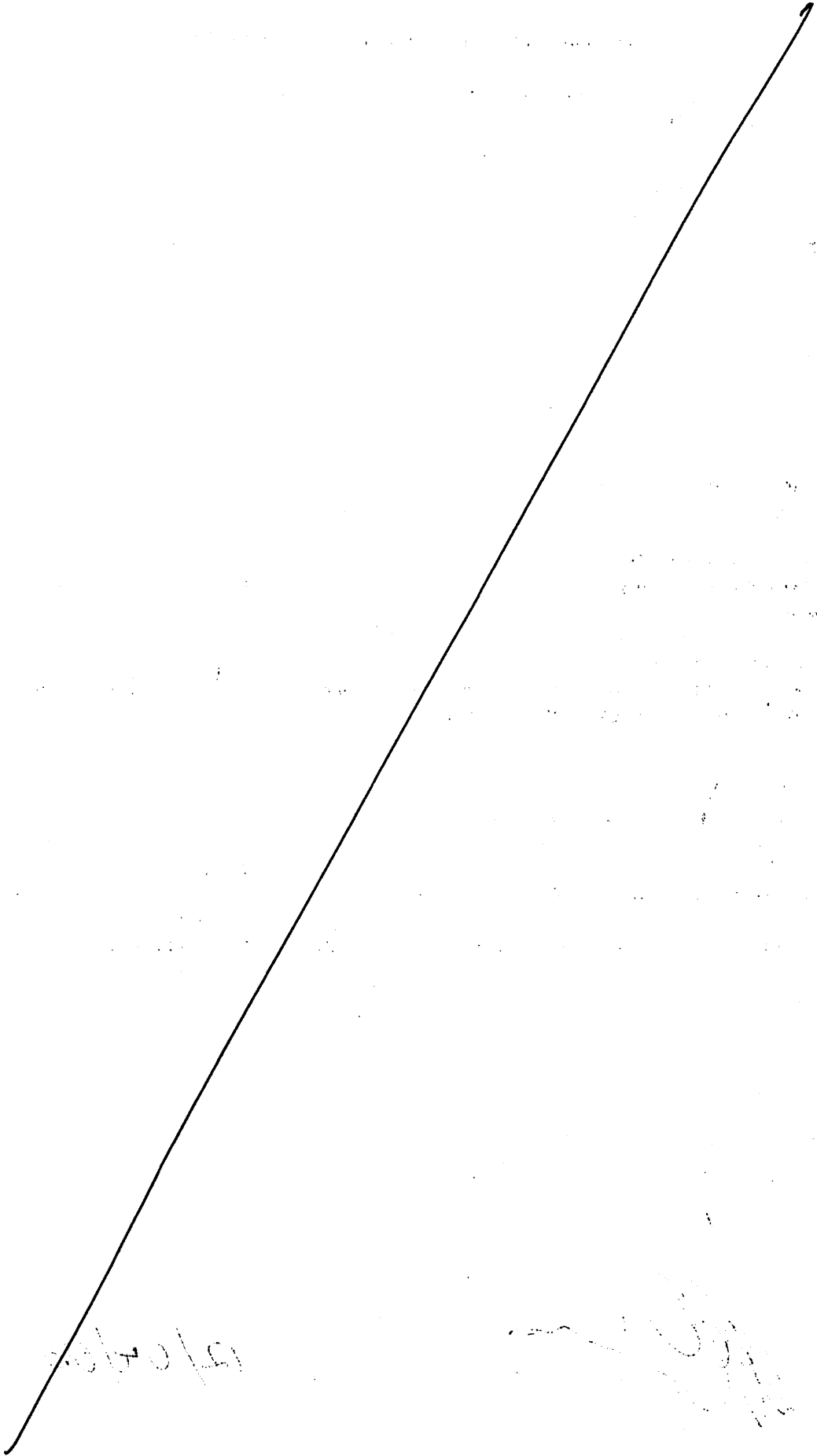
The meeting closed at 9.50pm

Signed  
Chairman



Date 12/04/06





15/04/04

*[Faint, illegible handwritten text]*

## **STANWIX RURAL PARISH COUNCIL**

**Minutes of a meeting of the Parish Council held on 12<sup>th</sup> April 2006 in the Parish Hall, Crosby on Eden.**

### **1. Apologies for absence**

Apologies for absence were received from Cllrs S Aglionby, M Clarke, W Clark, P Gascoigne, A Lightfoot, M Naylor, W Wannop, A Welsh, N Woodmas.

### **2. Present**

The Chairman, Cllr C Nicholson and Cllrs W Aldred, S Alecock, A Gosling and L Kielty,

### **3. In attendance**

City Cllr M Bowman  
4 members of the public

### **4. Declarations of Interest**

No declarations of a personal and or prejudicial interests relating to any item on the agenda were made.

### **5. Minutes of the meeting of the Parish Council held on 8<sup>th</sup> March 2006.**

The minutes of the meeting of the Parish Council held on 8<sup>th</sup> March 2006 were received, agreed and signed by the Chairman as a correct record.

### **6. Public Participation**

The Chairman adjourned the meeting to allow members of the public the opportunity to ask questions or raise matters of interest.

Mr. J Taylor said that he had consulted with CALC about a number of issues and raised points of procedure in regard to past and present actions of the Council. He also proposed that it would be helpful if draft minutes could be made public soon after meetings to inform residents earlier of the Council's decisions. Mr. Taylor's comments were noted.

### **7. Finance matters**

#### **7.1 Grants for 2005/06**

Receipt of the following grants for 2005/06 was noted -

- Houghton Village Hall – Outside lighting - £360
- Houghton, Coop Square – tarmacing - £500

#### **7.2 Grants 2006/07**

The following grant approvals were noted –

- Houghton V. Hall – Refurbishment of Ladies Toilets - £1500 (City Council) + £1500 (County Council)
- Emergency Provisions in Village Halls - £1500 (City Council)+ £1500 (County Council)



### 7.3 Parish Plan Grant

Receipt of £1441 grant monies from Community Futures (Defra agent) towards Parish Plan costs was noted.

### 7.4 Request for Donation from "Vitalise"

Resolved that a request for a donation from "Vitalise" (formerly the Winged Fellowship Trust) be not approved.

### 7.5 Payments

Resolved to authorize the following payments –

Houghton Village Hall(hirings)	£80.00	VN101	Ch No 100919
Billy Cannon Removals	£70.00	VN102	Ch No. 100920
D Tolson and Sons	£3642.50	VN103	Ch No. 100921
CALC (Subscription 2006/07)	£264.50	VN 104	Ch No. 100922
CALC (Local Council review subs)	£42.00	VN 105	Ch No. 100923
Mrs A Irving	£95.65	VN106	Ch No. 100924
Ian Fisher(electrical)	£2455.37	VN 107	Ch No. 100925
Clerk – Salary and expenses (March)	£440.77	VN 108	Ch No. 100926
Revenue and Customs(Clerk's Tax and NI, March)	£147.56	VN109	Ch No. 100927
Allianz Cornhill -Insurance premium 2006/07	£564.73	VN 110	Ch No. 100928

## 8. Planning matters

### 8.1 The following decisions were noted–

- Appn 05/0503, Land adjacent St Johns Church/M6 – Erection and display of Directional signage (retrospective application) – *permission refused*
- Appn 05/1202, Land Off California Road, Kingstown – provision of Golf Centre and ancillary buildings - *permission granted*
- Appn 05/1298, Eden Croft Cottage – Internal alterations – *permission granted*
- Appn 06/0090, Greenfields Farm, Houghton – demolition of disused stables and erection of a bungalow – *permission granted*
- Appn 06/0077, The Lodge, Newby Grange – Demolition of existing kitchen and replacement kitchen/dining room – *permission granted*
- Appn 06/0096, L/A Cumbria Police Northern Traffic Unit, Hadrians Camp – Erection of modular unit for use as a locker room – *permission granted*
- Appn 06/0132, Land adjacent Orchard Crescent, Houghton – proposed residential development (outline) – *permission refused*
- Appn 06/0207, 183 Tribune Drive, Houghton – erection of conservatory to the rear -*permission granted*
- Appn 06/0182 – 152 Houghton Road, Carlisle - Extensions to rear – permission granted.

## 8.2 The following applications were considered -

- **Appn 06/0247, Houghton Hall – Extension of retail floor space by the installation of a 650sq. m. mezzanine floor with garden center currently under construction.**

**Resolved that no observations be made.**

- **Appn 06/0279, Land opposite the Steadings, Houghton – residential development (single dwelling) outline.**

**Resolved that no observations be made.**

- **Appn 06/0314 and 315, Rozelle (The Old Dairy), Brunstock Mews, Brunstock – Ground floor extension to front elevation to provide day room and alteration to existing double garage to form an en-suite master bedroom + Listed Building Consent (LBC).**

**Resolved that the following observation be made**

**“The council objects to Appn No. 06/0134 and 06/0315, on the following grounds:**

**1. The proposed extension to the right hand side of the front elevation, identified on the drawings as a Day Room, is ‘out of keeping’ and would have an adverse impact upon the character and appearance of the listed building.**

**2. The patio doors to the west elevation of the proposed ‘day room’ are further prejudicial to the overall architectural integrity of the listed building.**

- **Appn 06/0384, High Crosby Farm, Crosby on Eden – siting of wooden hut to use as a refreshment stop for walkers.**

**Resolved that this development be actively supported**

- **Appn 06/0366, New House, Poplars Farm, Houghton – single storey extension to form play/sun room with detached garage and alterations to the front elevation (revised proposal)**

**Resolved that no observations be made**

- **Appn 06/0369 – 7 Pennington Drive , Windsor Park, Carlisle – Extension to dining room**

**Resolved that no observations be made**

- **Appn 06/0418 – Stonegarth, Houghton, Carlisle – Formation of Breakfast room to rear of property.**

**Resolved that no observations be made**

## 8.3 Consultation on Tourism Signs for Houghton Hall Nursery

Consultation correspondence between the City and County Councils was noted in that: tourism signs for the new Houghton Hall Nursery would be erected on existing signs at-



- Junction 44 exit onto A689
- Linstock roundabout exit onto A689
- Outside the Near Boot, Whiteclosegate, to direct traffic along B26264 to Linstock roundabout, so avoiding Houghton

**9. Highways matters**

**9.1 Road Maintenance** – A letter from the Clerk to the Area Engineer, Cumbria County Council concerning the various concerns about highways maintenance and especially pot hole repairs, was noted. No response had been received to date.

**10. Administration and Governance matters**

**10.1 October 2006 meeting** – Resolved that the October meeting be re-arranged to take place on Tuesday 3<sup>rd</sup> October.

**10.2 The Parish Councillor as representative when attending other meetings** –

Resolved that the paper prepared by the Clerk be accepted in its entirety as a policy of the Council. It was noted that the first opportunity for action would be at the next meeting – the Annual Meeting of the Parish Council.

**10.3 Publication of Draft Minutes**

The Clerk proposed the publication of the minutes of Council meetings in draft form soon after meetings as a means of providing early information to Councillors and residents of decisions made. Any such minutes would be agreed by the Chairman and clearly marked "Draft - to be ratified at the next meeting".

Resolved that the minutes be prepared in draft form and agreed by the Chairman for publication on notice boards in the parish. The Minutes to be clearly marked "draft, to be ratified at the next meeting".

**11. Carlisle City Council Development Framework** – Resolved that members give their comments to the Clerk as soon as possible.

**12. Village matters** - to note action and receive reports as follows –

**12.1 Crosby On Eden – Moor Park Lane** – no report was available

**12.2 Crosby on Eden - Drains update** – the Chairman reported that in response to an enquiry from a resident of Crosby-on-Eden, Peter Stybelski (Chief Executive Cumbria County Council) had written to David Maclean MP confirming that the U1181 through Crosby on Eden, and Green Lane, also in the village, are "maintained by the County Council as the Highways Authority". Carlisle City Council has, however, claimed maintenance rights on all non-principle roads with a speed limit of 30 mph or less.

A resident had counted the highway gully drains along the U1181 and reported an approximation of;

- 27 gratings between the western end of the road and the 30 mph sign;
- 17 gratings from the eastern end of the road to the 30 mph sign;
- only 3 such gratings, between the 30 mph signs; to drain approximately 400m of the U1181, through the built up area of the village.

It was also reported that:

- Sewage regularly backs up, in toilets and outside drains, when the local pumping station becomes overloaded.
- A surface outlet discharge pipe in the riverbank is installed at 90° to the flow.

**Resolved:**

- To note reports.
- To thank Mr David Sowden and Mr Andrew Plane for their community spirited efforts in working with the Parish Council to resolve the above, and related matters.

**12.3 Grass Cutting** – It was noted that the new grass cutting contract would start after the Easter Holiday. Highways will be asked to cut the roadside verges between Linstock and the Beeches at Rickerby.

**12.4 Rickerby** - It was noted that Cyclist warning signs had been provided at Rickerby

**12.5 Tarraby** – noted that problems with drains had been reported to Highways by the residents.

**12.6 The Croft, Linstock** – the owner is to asked keep the gate closed and the area clear

**13. Schedule of Correspondence, notices and publications**

A schedule of correspondence, notices and publications received since the last meeting was received.

It was noted that Defra was about to publish free guidelines in regard to The Clean Neighbourhoods and Environment Act 2005. CALC advised that any Council contemplating taking up the new powers to contact them for further advice. The matter will be raised on a future agenda of the Council

**14. Parish Plan**

The first publication draft of the Parish Plan was presented. Councillors will be circulated for comment and particularly for photographs of places and people in the parish.

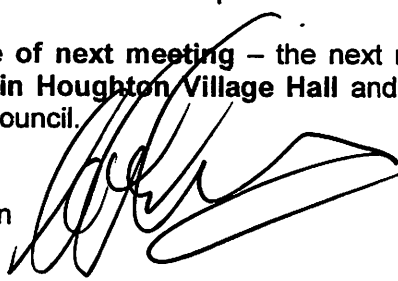
**15. Agenda items for future meetings**

**Resolved** that the following items be placed on the agenda for the next meeting –

- Parish Plan
- Emergency Planning
- Gypsy and Traveller Group

**16. Date of next meeting** – the next meeting is scheduled for **Wednesday 10<sup>th</sup> May at 7.30pm in Houghton Village Hall** and will be the occasion of the Annual Meeting of the Parish Council. The meeting closed at 8.40pm

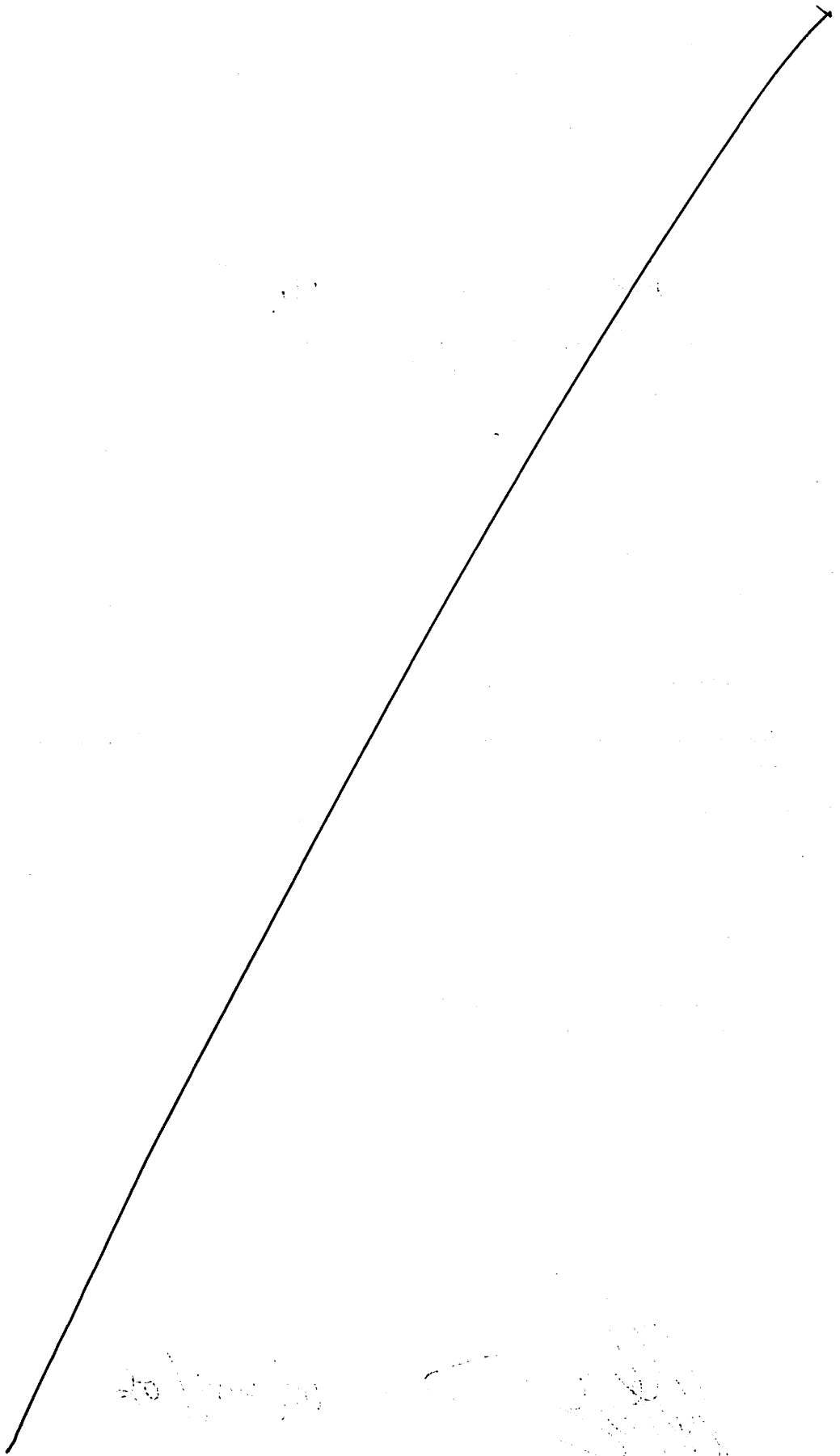
Signed  
Chairman



Date

10/05/06





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2

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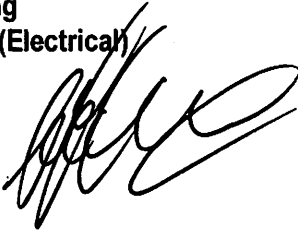
Rb

**STANWIX RURAL PARISH COUNCIL**

**SCHEDULE OF PAYMENTS TO BE AUTHORISED  
PARISH COUNCIL MEETING 12<sup>th</sup> APRIL 2006.**

Houghton village hall	£80.00	VN101
Billy Cannon Removals	£70.00	VN102
D Tolson and Sons	£3642.50	VN103
CALC (subscription 2006/07)	£264.50	VN104
CALC (Local Council Review Subscription 2006/07)	£42.00	VN105
Mrs A Irving	£95.65	VN106
Ian Fisher (Electrical)	£2455.37	VN107

Signed  
Chairman



Signed  
Councillor

**HSBC BALANCES AS AT 28.2.2006**

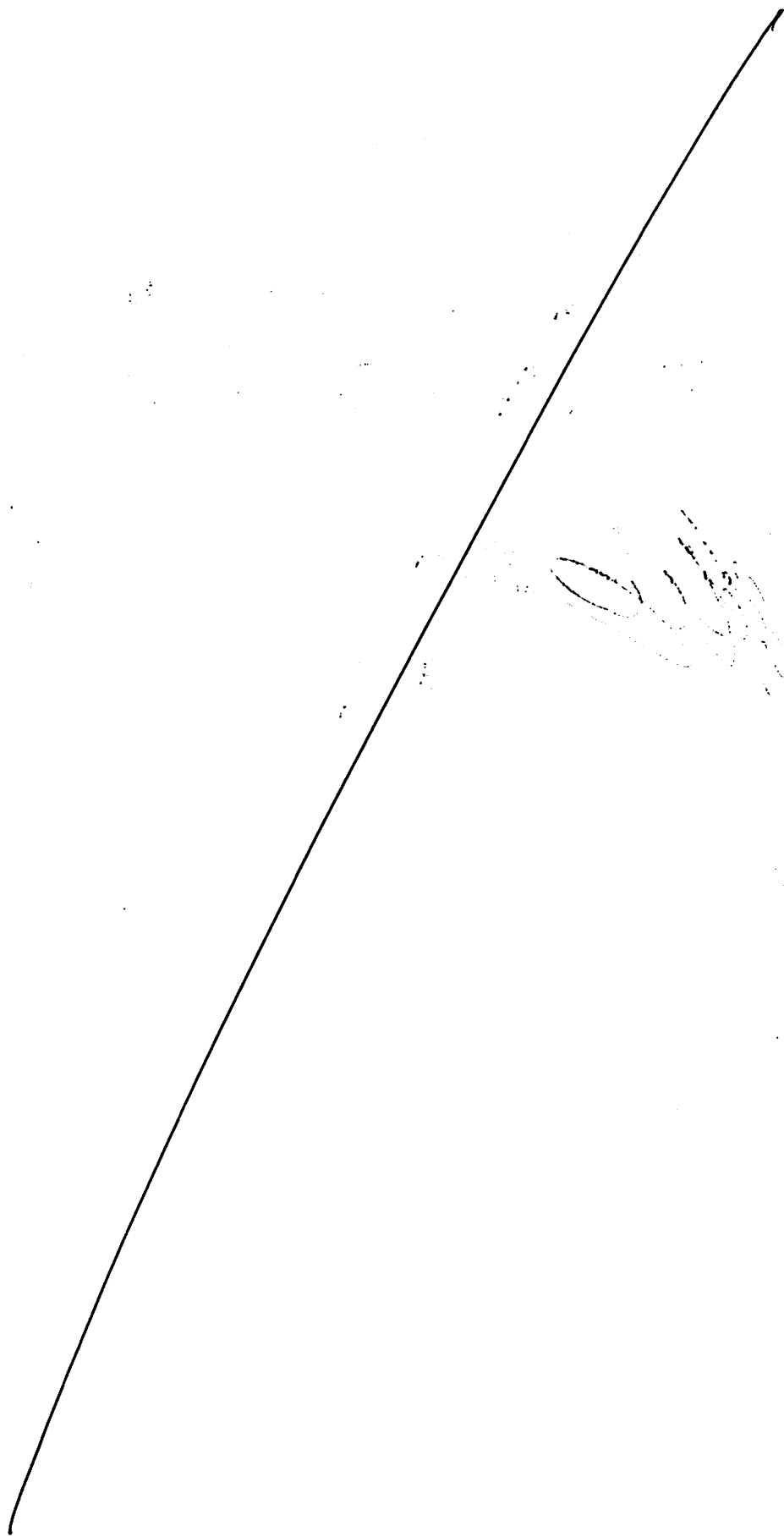
Cheque Account	1256.62
Money Manager	39,226.04

**-TOTAL 40482.66**

Bank reconciliation to 31<sup>st</sup> March 2006 will be available at the May meeting

Clive Moth  
Clerk to the Council





187 Jan

## STANWIX RURAL PARISH COUNCIL

### SCHEDULE OF ADDITIONAL PAYMENTS TO BE AUTHORISED PARISH COUNCIL MEETING 12<sup>th</sup> APRIL 2006.

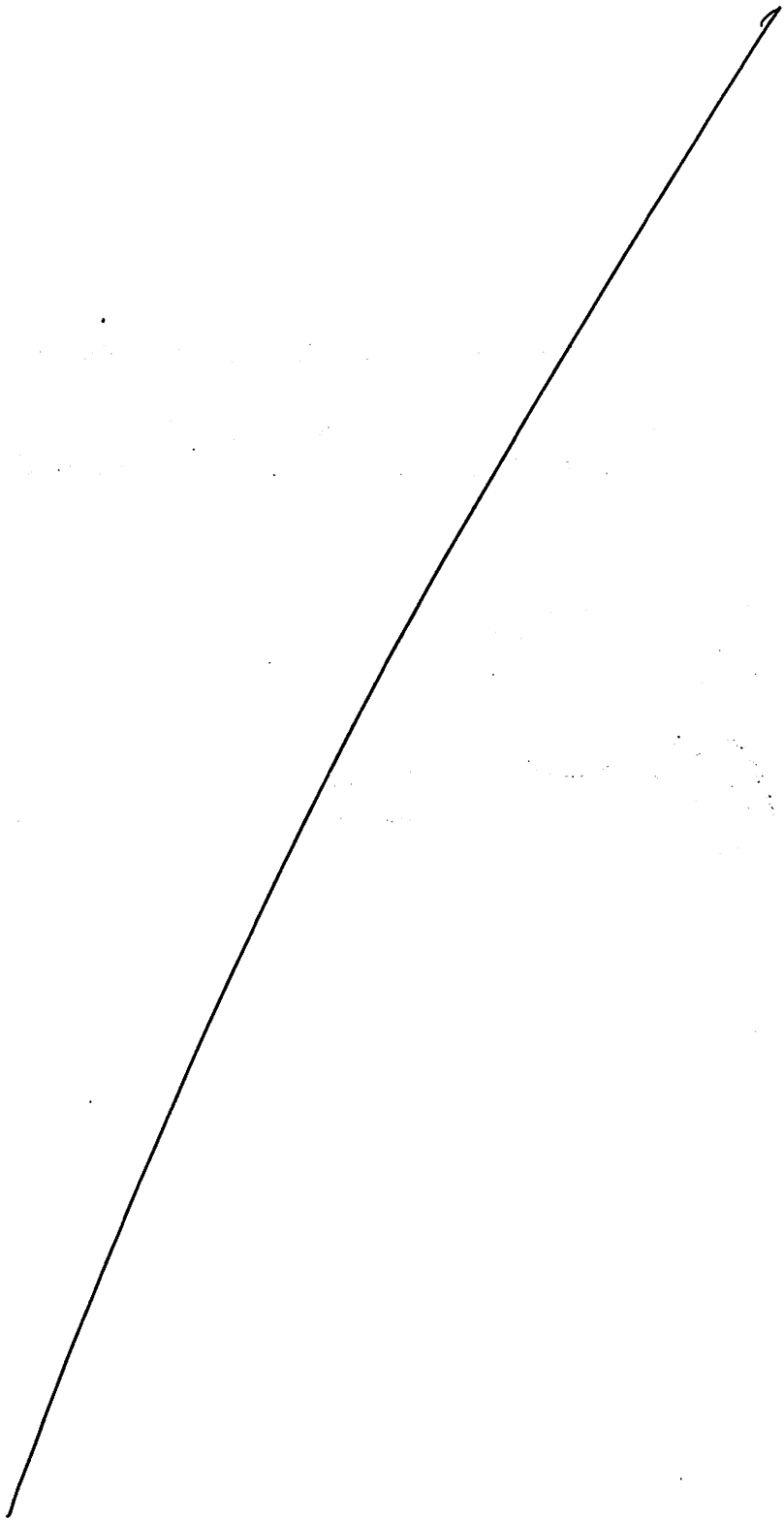
Clerk – Salary and expenses (March)	£440.77	VN108
Revenue and Customs(Clerk's Tax and NI, March)	£147.56	VN109
Allianz Cornhill -Insurance premium 2006/07	£564.73	VN110

Signed  
Chairman



Signed  
Councillor

Clive Moth  
Clerk to the Council



SANWIX RURAL PARISH COUNCIL  
MEETING 12TH APRIL 2006.

PUBLIC ATTENDEES

PLEASE PRINT YOUR NAME BELOW

THANKS.

Christine Clark.

NAME

VILLAGE .

James BAINBRIDGE

CARLISLE COUNCIL  
CANDIDATE

Y. Robertson

Houghton

M. Graham

Houghton



(TAYLOR)

HOLLINGTON.